



## **INVITATION TO BID: SUPPLY AND DELIVERY OF DESKTOPS, WORKSTATIONS AND LAPTOPS**

1. The **Clark International Airport Corporation (CIAC)**, through the **Corporate Budget of CY 2025** intends to apply the sum of **Three Million Four Hundred Seventy-Five Thousand and 00/100 Pesos Only (Php 3,475,000.00) VAT-inclusive** being the Approved Budget for the Contract (ABC) to payments under the contract for **Supply and Delivery of Desktops, Workstations and Laptops [CIAC-BAC-Goods-P79]**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **CIAC** now invites bids for the Project. Delivery of the Goods is required **within Ninety (90) calendar days from contract signing**. Bidders should have completed, within **Five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *"pass/fail"* criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the **CIAC Bids and Awards Committee (BAC)** and inspect the Bidding Documents at the address given below from **8:00 am to 5:00 pm, Monday to Friday**.
5. A complete set of Bidding Documents may be acquired by interested Bidders starting **12 April 2025 until the deadline for the Submission of Bids** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos Only (Php 5,000.00)** either through direct deposit or bank transfer to any CIAC bank accounts. The CIAC shall allow the bidder to present its proof of payment for the fees in person or through electronic means.
6. The **CIAC** will hold a Pre-Bid Conference on **21 April 2025 (Monday), 10:00AM** at the **CIAC, Corporate Office Building, Clark Civil Aviation Complex, Clark Freeport Zone, Philippines** and through video conferencing via Zoom application which shall be open to prospective bidders. Prospective bidders who are interested



to participate in the Pre-Bid Conference shall inform the CIAC-BAC and coordinate with the BAC Secretariat through the email address provided below.

7. Bids must be duly received by the BAC Secretariat through manual submission at the **CIAC Records Management Division (RMD) Office, Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone, Philippines**, on or before **05 May 2025 (Monday), 10:00AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **05 May 2025 (Monday), 10:15AM** at the **CIAC, Corporate Office Building, Clark Civil Aviation Complex, Clark Freeport Zone, Philippines** and via *video conference (Zoom application)*. The submitted Bids shall be opened in the presence of the bidder or bidders' representatives who shall be required to attend in the bid opening.
10. The *CIAC* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of RA No. 12009 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**OFFICE OF THE BAC SECRETARIAT**

Clark International Airport Corporation  
CIAC Corporate Office Building, Clark Civil Aviation Complex,  
Clark Freeport Zone, Philippines 2023  
Telephone Nos.: [+6345] 599-2888 local 705  
E-mail Address: bacsecretariat@ciac.gov.ph  
Web Address: <http://www.ciac.gov.ph>

12. You may also visit the following websites for other details and for downloading of Bidding Documents:

PhilGEPS: [www.philgeps.gov.ph](http://www.philgeps.gov.ph)  
CIAC: [www.ciac.gov.ph](http://www.ciac.gov.ph)

Date of Issue: **12 April 2025**

*Signed*  
**Atty. RUSTICO D. QUIZON III**  
BAC Chairperson