

**SPECIAL BIDS AND AWARDS COMMITTEE  
DESIGN AND BUILD OF CIAC POCKET PARK (“TAGPUAN PARK”)**

**SUPPLEMENTAL/ BID BULLETIN NO. 1  
11 December 2024**

This Supplemental/Bid Bulletin is issued to modify, amend, or clarify items in the Bidding Documents for the project: **"Design and Build of CIAC Pocket Park (“Tagpuan Park”)**". This bulletin shall form an integral part of the bidding documents for the above-mentioned project.

- I. Below were the queries and/or requests for clarification from the prospective bidders and CIAC, which were raised during the Pre-bid Conference of the said project held on 06 December 2024 (Friday), as well as the corresponding remarks or instructions made by the Special Bids and Awards Committee (SBAC) members and the Office of Primary Responsibility (OPR):

<b>Item No.</b>	<b>Queries/Clarifications</b>	<b>Remarks from the SBAC and OPR</b>
<b>Sander Construction Design and Consultancy</b>		
1	Regarding the form for ongoing projects, what does the percentage of completion of projects mean?	The percentage of completion of a project is the actual accomplishment of the bidder on each ongoing government or private project before the submission of the bids.
2	On TPF1 Comments and Suggestions of Bidder on the Terms of Reference, is it allowed not to answer?	The bidder is required to fill out the form TPF1. If the bidder has no comments and suggestions, the bidder shall put “None” after the number 1 of each item.

- II. Below were the queries and/or requests for clarification from the prospective bidders which were sent through the email of the SBAC Secretariat.

<b>Item No.</b>	<b>Queries/Clarifications</b>	<b>Remarks from the SBAC and OPR</b>
<b>Sander Construction Design and Consultancy</b>		
1	Do we need to include in the bid proposal the supply and installation of the public art installation? If so, may we	Yes. The bidder shall propose the design and the cost based on item no. 9 of the minimum parameters and standard specification (MPSS) of the pocket park. See page 37 of the BDS.

	request for the design to be used? (For quotation purpose)	
2	For parking, do you require a gravel bed or pavement?	Parking should be concrete pavement.
<b>Dyson Construction and Trading Corporation</b>		
1	Will the contractor have to provide food trucks, kiosks, other movable commercial shops and portable toilets?	Only the area for food trucks, kiosks, and other movable commercial shops will be designed and constructed. With water, sewer and electrical provisions.  For the provisions of the portable toilet and its utility connection, it shall be located in such a way that it does not affect the showcased vista of the park.
2	Does the contractor need to secure a building permit and an occupancy permit given that there are no building structures to be erected?	Yes. The contractor shall coordinate and ensure compliance with the Clark Development Corporation (CDC) regarding the required permits and clearance to effectively facilitate all works and activities related to the design and build project
3	There are several drawings indicated in the bidding documents that we believe are not applicable to the contract to be bid: <ul style="list-style-type: none"> <li>● Detailed engineering survey, investigation results;</li> <li>● Detailed structural plans;</li> <li>● Detailed electrical, mechanical, utilities, drainage, and auxiliary plans;</li> </ul> May we confirm if these submissions are necessary?	The bidder is not required to submit the detailed drawings as part of the bid.  The detailed drawings are deliverables of the winning bidder.
4	Based on the bidding documents, there are a minimum number of site lighting fixtures. May we request that the bidder be allowed to submit his own quantity of lighting fixtures as	The bidder is allowed to submit his own quantity of lighting fixtures provided that it meets the minimum parameters and standard specification on the Terms of Reference and adherence to the conceptual design to be submitted together with the bid.





	he deems necessary for the space provided instead?	
5	Due to the ABC of the project which is categorized as Small B by PCAB, may we kindly request a reduction in the number of key personnel required?	No.

III. Timeline

Activity	Date of Schedule
Deadline of Submission of Bid and Receipt of Bids (not later than 1:00 PM)/ Bid Opening (1:15 PM)	18 December 2024 (Wednesday)

IV. The reasons for failure of the initial bidding of this project was due to the following:

- Non-submission of any of the required documents in the technical and financial component of the bid.
- Non-declaration of all ongoing contracts.
- Incurring a negative slippage of at least 15% in any one project or at least 10% in each of 2 or more contracts.
- Failure to present the exact equipment pledged in their bid submission due to various reasons.
- Declaration of SLCC not contracted/completed.
- Nomination of Key Personnel who has no valid license or does not meet the required qualifications.
- Falsification of documents in the bid submission.
- Incomplete submission of the Bill of Quantities.
- Non-submission of the certificate on the key personnel with on-going projects.
- Non-submission of proof of ownership as specified in the bidding documents.

V. Additional reminders to all prospective bidders:

- All letters and/or notices sent to and issued by the CIAC-SBAC shall be coursed through the email address: SBACSecretariat@ciac.gov.ph. All prospective bidders or bidders are required to provide the SBAC Secretariat their respective official email addresses. Otherwise, the email address used by the company in communicating with the SBAC through the SBAC Secretariat shall be considered the official email address of the said company. All prospective bidders or bidders are also required to acknowledge the receipt of all notices or letters issued by the SBAC.



- The deadline for the Submission of Bids is on **December 18, 2024 (Wednesday)**. Bids must be duly received by the CIAC Records Management Division Office located at the CIAC Corporate Office Building, Clark Civil Aviation Complex, Clark Freeport Zone, Pampanga **not later than 1:00p.m.** Late bids shall not be accepted.
- The **Opening of Bids** shall be conducted at **1:15 p.m. of December 18, 2024 (Wednesday)** at the CIAC Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone and through video conferencing using Zoom Application. Only one (1) representative for each bidder shall be allowed to be physically present to attend the opening of bids. For bidders who shall attend the opening of bids through video conference, they are advised to indicate their Company Name and Full Name as their username for proper identification.
- Bidders are required to submit one (1) original and two (2) copies of the first and second components of its bid which shall be signed or initialed on each and every page thereof by the duly authorized representative/s of the Bidder.
- *May we also remind the bidders that the bidding for CIAC projects shall be governed by all the provisions of RA No. 9184 and its 2016 Revised IRR, including its Generic Procurement Manuals associated policies, rules and regulations as the primary source thereof, while the terms of reference and other clauses provided on the bidding documents shall serve as the secondary source thereof. The Procurement Law is controlling and deemed written into the Bidding Documents, and it is incumbent upon bidders to be familiar and compliant with its provisions.*
- *The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this project, including other factors that may affect the cost, duration, and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.*
- *We also put emphasis on Section 32.2 of the 2016 Revised IRR of RA 9184 for the procurement of goods and infrastructure projects, the SBAC shall evaluate the technical and financial component of the bids to determine the Lowest Calculated Bid using the steps as provided for in this section.*
- Prospective bidders are reminded that a suspended or blacklisted supplier, contractor or consultant shall not be allowed to participate in all procurement opportunities of the government for the duration of the suspension or blacklisting, regardless of the modality of procurement employed by the procuring entity.

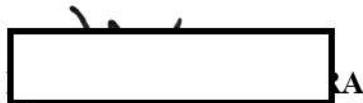




- Bid envelopes that are not properly sealed and marked shall be accepted provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The SBAC shall assume **no responsibility** for the misplacement of the contents of the improperly sealed or unmarked bid, or for its premature opening.
- Should a bidder decide **not to submit** a bid, said bidder should justify in writing to the SBAC the reason for the non-submission. This provision is applicable to companies who have purchased the bidding documents for the said project. Pursuant to Section 69.1 of the Revised IRR of RA No. 9184, sanctions shall be imposed to the bidder who habitually withdraws from bidding, submits late bids or patently insufficient bids for at least three (3) times within a year, except for a valid reason.

*Note: Caution to prospective bidders, should there be individuals posing on behalf of the CIAC-SBAC and TWG as agents or fixers, the same should be reported to the CIAC-SBAC immediately. This shall not be tolerated by the CIAC-SBAC. The bidding shall be conducted impartially and fairly and no favoritism shall be extended to any prospective bidder or bidder. For as long as the same submits complete requirements, the said bidder shall be qualified.*

Thank you for your continued interest in the CIAC Special Bids and Awards Committee.



Chairperson  
CIAC Special Bids and Awards Committee