



**SPECIAL BIDS AND AWARDS COMMITTEE
PROCUREMENT OF CONSULTING SERVICES FOR THE DETAILED
ARCHITECTURAL AND ENGINEERING DESIGN (DAED) OF THE
HORIZONTAL INFRASTRUCTURE DEVELOPMENT AT THE CLARK CIVIL
AVIATION COMPLEX (CCAC) (RE-BID)**

**SUPPLEMENTAL/ BID BULLETIN NO. 2
14 October 2024**

This Supplemental/Bid Bulletin is issued to modify, amend or clarify items in the Bidding Documents for the project: **“Procurement of Consulting Services for the Detailed Architectural and Engineering Design of the Horizontal Infrastructure Development of the Clark Civil Aviation Complex (Re-bid)”**. This shall form an integral part of the bidding documents for the above-mentioned project.

- I. Please be informed that the following parts of the Bidding Document for the above project shall be amended as follows:

SECTION III. ELIGIBILITY DATA SHEET

Eligibility Documents	FROM	TO
2.1(a)(ii.7)	For list of completed contracts, a copy of documented proof of at least one of the following documents must be attached for each listed completed contract: a. Certified Copy of Satisfactory Completion b. Certified Copy of Notice of Award, Contract, and Notice to Proceed c. Certified Copy of Final Acceptance from End-User	For list of completed contracts, a copy of documented proof of the following document must be attached for each listed completed contract (See Annex A): a. <u>Certified Copy of Certificate of Completion from the End-User</u>

- II. Below were the queries and/or requests for clarification from the prospective bidders and CIAC, which were raised during the Pre-Eligibility Conference of the said project held on 08 October 2024 (Tuesday), as well as the corresponding remarks or



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instructions made by the Special Bids and Awards Committee (SBAC) members and Office of Primary Responsibility (OPR):

Item No. 1	Queries/Clarifications	Remarks from the SBAC and OPR
Schema Konsult, Inc.		
1	Are the bidders required to submit a Curriculum Vitae for the Support Staff?	No. Only CVs of Key Personnel, duly notarized, are required during the submission of eligibility documents.
2	Are the bidders required to submit a Certificate of Completion (COC) for completed projects, or will proof of final payment suffice in lieu of a Certificate of Completion?	Yes, the bidders are required to submit a COC as a supporting document for the SLCC. Only a Certified Copy of COC from the End-User will be accepted. Proof of final payment shall not be accepted.
3	If two (2) bidders nominate the same key personnel, is this allowed?	No. Each proposed professional staff shall only be nominated by one (1) firm and to a single position. The Consultant shall not nominate any key personnel and support staff deployed in the ongoing projects of CIAC.
Urban Integrated Consultants, Inc. (UICI)		
4	We observed that there are additional items or detailed requirements in the TOR.	This project is a re-bid. The TOR includes more detailed requirements and specifications based on the feedback, queries, and clarifications raised by prospective bidders in the previous bidding activity.
Clarification made by CIAC SBAC		
5	Clarification regarding validity of PRC Licenses of key personnel	In case the professional license ID is currently under renewal, the bidder must attach proof of its renewal (e.g. Official Receipt, screenshot of the PRC website showing the pending applications, etc.).

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III. Procurement Timeline after Shortlisting, is as follows:

Activity	Date of Schedule
Deadline of Queries	11 October 2024
Issuance of Supplemental/Bid Bulletin	14 October 2024
Pre-Bid Conference	04 November 2024
Deadline of Submission of Bid/Opening of Technical Proposal	18 November 2024
Detailed Evaluation of TWG/Scoring of Technical Proposal	18-19 November 2024
Reporting of the Evaluation of Technical Proposal	20 November 2024
Opening of Financial Proposals	22 November 2024
Deliberation of the Highest Rated Bid (TWC Report)	25 November 2024

IV. The reasons for failure of the initial bidding of this project was due to the following:

- Non-submission of any of the required documents in the technical and financial component of the bid.
- Non-declaration of all ongoing contracts.
- Declaration of SLCC not contracted/completed.
- Nomination of Key Personnel without a valid license or does not meet the required qualifications.
- Falsification of documents in the bid submission.
- Incomplete submission of the Bill of Quantities.
- Non-submission of the certificate on the key personnel with on-going projects.
- Non-submission of proof of ownership as specified in the bidding documents.

V. Additional reminders to all prospective bidders:

The deadline for the submission of queries and/or requests for clarification was last **October 11, 2024 (Friday), at 12:00 noon.**

All letters and/or notices sent to and issued by the CIAC-SBAC shall be coursed through the email address provided. All prospective consultants/bidders are required to provide the SBAC Secretariat their respective official email addresses. Otherwise,

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the email address used by the company in communicating with the SBAC through the SBAC Secretariat shall be considered the official email address of the said company. All prospective consultants/bidders are also required to acknowledge the receipt of all notices or letters issued by the BAC.

The issuance of the Supplemental/Bid Bulletin is on **October 14, 2024 (Monday)** and shall be posted at the websites of CIAC (ciac.gov.ph) and PhilGEPS (philgeps.gov.ph) on the same day.

The deadline for the Submission of Eligibility Documents is on **October 21, 2024 (Monday)**. Eligibility Documents must be duly received by the CIAC Records Management Division located in the CIAC Corporate Office Building **not later than 1:00 p.m.** Late submission shall not be accepted.

The Opening of Eligibility Documents shall be conducted at **1:15 p.m. of October 21, 2024 (Monday)** at the CIAC Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone and through video conferencing using Zoom Application. Only one (1) representative for each bidder shall be allowed to be physically present to attend the opening of Eligibility Documents. For prospective consultants/bidders who shall attend the opening of Eligibility Documents through video conference, they are advised to indicate their Company Name and Full Name as their username for proper identification.

Prospective consultants/bidders are required to submit **one (1) original and two (2) copies of their Eligibility Documents** which shall be signed or initialed on each and every page thereof by the duly authorized representative/s of the Bidder.

May we also remind the prospective consultants/bidders that the bidding for CIAC projects shall be governed by all the provisions of RA No. 9184 and its 2016 Revised IRR, including its Generic Procurement Manuals associated policies, rules and regulations as the primary source thereof, while the terms of reference and other clauses provided on the bidding documents shall serve as the secondary source thereof. The Procurement Law is controlling and deemed written into the Bidding Documents, and it is incumbent upon prospective consultants/bidders to be familiar and compliant with its provisions.

The prospective bidder, by the act of submitting its Eligibility Documents, shall be deemed to have verified and accepted the general requirements of this project, including other factors that may affect the cost, duration, and execution or implementation of the contract, project, or work and strictly examine all instructions, terms, and project requirements in the Bidding Documents, including the correct accomplishment of bidding forms.

Prospective consultants/bidders are reminded that a suspended or blacklisted supplier, contractor or consultant shall not be allowed to participate in all procurement

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opportunities of the government for the duration of the suspension or blacklisting, regardless of the modality of procurement employed by the procuring entity.

Eligibility Documents that are not properly sealed and marked shall be accepted provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The SBAC shall assume **no responsibility** for the misplacement of the contents of the improperly sealed or unmarked submissions, or for its premature opening.

Note: Caution to prospective consultants/bidders, should there be individuals posing on behalf of the CIAC-SBAC and TWG as agents or fixers, the same should be reported to the CIAC-SBAC immediately. This shall not be tolerated by the CIAC-SBAC. The bidding shall be conducted impartially and fairly and no favoritism shall be extended to any prospective bidder or bidder. For as long as the same submits complete requirements, the said bidder shall be qualified.

Thank you for your continued interest in the CIAC Special Bids and Awards Committee.


BRANDO C. AGUILERA
Chairperson
CIAC Special Bids and Awards Committee

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Statement of the Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid

Business Name: _____
Business Address: _____

Name of Contract	a. Owner's Name b. Address c. Telephone Nos. d. Date of Contract	Nature of Work	Contractor's Role		a. Total contract value at award b. Date of completion c. Total contract value at completion	a. Percentage of planned and actual accomplishment, if applicable b. Value of outstanding works, if applicable
			Description	%		
Government						
Private						

Note: This statement shall be supported with:

- 1. Certified Copy of Certificate of Completion from the End User

Submitted by : _____
 (Printed Name & Signature)
 Designation : _____
 Date : _____