

**SPECIAL BIDS AND AWARDS COMMITTEE
PROCUREMENT OF CONSULTING SERVICES FOR THE DETAILED
ARCHITECTURAL AND ENGINEERING DESIGN (DAED) OF THE
HORIZONTAL INFRASTRUCTURE DEVELOPMENT AT THE CLARK CIVIL
AVIATION COMPLEX (CCAC) (RE-BID)**

**SUPPLEMENTAL/ BID BULLETIN NO. 3
11 November 2024**

This Supplemental/Bid Bulletin is issued to modify, amend or clarify items in the Bidding Documents for the project: **“Procurement of Consulting Services for the Detailed Architectural and Engineering Design of the Horizontal Infrastructure Development of the Clark Civil Aviation Complex (Re-bid)”**. This shall form an integral part of the bidding documents for the above-mentioned project.

- I. Below were the queries and/or requests for clarification from the prospective bidders and CIAC, which were raised during the Pre-Bid Conference of the said project held on 04 November 2024 (Monday), as well as the corresponding remarks or instructions made by the Special Bids and Awards Committee (SBAC) members and Office of Primary Responsibility (OPR):

Item No. 1	Queries/Clarifications	Remarks from the SBAC and OPR
Philkoei International Inc.		
1	The presented list of support staff does not include a Toll Facility Engineer, but on page 120 of the TOR, a Toll Facility Engineer is listed. Could you confirm which document will govern?	The bidding documents shall govern. Under the Terms of Reference Section 15. Staff Requirement, one (1) toll facility engineer is required on the support staff.
2	We would like to clarify the details regarding the underground park at Clark Aviation Park. Since we believe this is a CIAC Flagship Project, we noted that an underground park feature is mentioned on the CIAC website. Could you please confirm the size of the planned underground park, as it will impact our design costs?	The aviation park shall be designed with an underground rainwater impounding facility as a central feature. The size/capacity of the underground rainwater impounding facility shall be determined by the consultant depending on the amount of rainfall available for use and the anticipated usage.

Schema Engrs. and Associates		
1	Are we allowed to replace the staff who were initially submitted during the eligibility stage?	Yes. Provided a valid reason for replacement is deemed presented such as death, serious illness, or resignation.
2	What is the required quantity of boreholes for proposed structures or buildings, and the required quantity of test kits for proposed roads?	The required quantity depends on the approach proposed by the bidders. The bidder shall determine the quantities based on their technical methodology and project requirements.

II. Procurement Timeline after Shortlisting, is as follows:

Activity	Date of Schedule
Deadline of Submission of Bid/Opening of Technical Proposal	18 November 2024
Detailed Evaluation of TWG/Scoring of Technical Proposal	18-19 November 2024
Reporting of the Evaluation of Technical Proposal	20 November 2024
Opening of Financial Proposals	22 November 2024
Deliberation of the Highest Rated Bid (TWG Report)	25 November 2024

III. The reasons for failure of the initial bidding of this project was due to the following:

- Non-submission of any of the required documents in the technical and financial component of the bid.
- Non-declaration of all ongoing contracts.
- Declaration of SLCC not contracted/completed.
- Nomination of Key Personnel without a valid license or does not meet the required qualifications.
- Falsification of documents in the bid submission.
- Incomplete submission of the Bill of Quantities.
- Non-submission of the certificate on the key personnel with on-going projects.
- Non-submission of proof of ownership as specified in the bidding documents.

IV. Additional reminders to all prospective bidders:

All letters and/or notices sent to and issued by the CIAC-SBAC shall be coursed through the email address: SBACSecretariat@ciac.gov.ph. All prospective consultants/bidders are required to provide the SBAC Secretariat their respective official email addresses. Otherwise, the email address used by the company in communicating with the SBAC through the SBAC Secretariat shall be considered the official email address of the said company. All prospective consultants/bidders are also required to acknowledge the receipt of all notices or letters issued by the BAC.

The deadline for the Submission of Bid is on **November 18, 2024 (Monday)**. The bid must be duly received by the CIAC Records Management Division located in the CIAC Corporate Office Building **not later than 1:00 p.m.** Late submission shall not be accepted.

The Opening of Technical Proposal Envelopes shall be conducted at **1:15 p.m. of November 18, 2024 (Monday)** at the CIAC Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone and through video conferencing using Zoom Application. Only one (1) representative for each bidder shall be allowed to be physically present to attend the opening of bids. For prospective consultants/bidders who shall attend the opening of Technical Proposal Envelopes through video conference, they are advised to indicate their Company Name and Full Name as their username for proper identification.

Only those who will pass the Minimum Technical Score as provided in the Terms of Reference shall proceed with the opening of the Financial Proposal Envelopes.

The Financial Proposal Envelopes shall be opened in public on 22 November 2024 (Friday) at 1:15PM at the CIAC Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone and through video conferencing using Zoom Application.

Prospective consultants/bidders are required to submit **one (1) original and two (2) copies of their Bids** which shall be signed or initialed on each and every page thereof by the duly authorized representative/s of the Bidder.

May we also remind the prospective consultants/bidders that the bidding for CIAC projects shall be governed by all the provisions of RA No. 9184 and its 2016 Revised IRR, including its Generic Procurement Manuals associated policies, rules and regulations as the primary source thereof, while the terms of reference and other clauses provided on the bidding documents shall serve as the secondary source thereof. The Procurement Law is controlling and deemed written into the Bidding Documents, and it is incumbent upon prospective consultants/bidders to be familiar and compliant with its provisions.

The prospective bidder, by the act of submitting its bids, shall be deemed to have verified and accepted the general requirements of this project, including other factors that may affect the cost, duration, and execution or implementation of the contract, project, or work and strictly examine all instructions, terms, and project requirements in the Bidding Documents, including the correct accomplishment of bidding forms.

Prospective consultants/bidders are reminded that a suspended or blacklisted supplier, contractor or consultant shall not be allowed to participate in all procurement opportunities of the government for the duration of the suspension or blacklisting, regardless of the modality of procurement employed by the procuring entity.

Bids that are not properly sealed and marked shall be accepted provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The SBAC shall assume **no responsibility** for the misplacement of the contents of the improperly sealed or unmarked submissions, or for its premature opening.

Note: Caution to prospective consultants/bidders, should there be individuals posing on behalf of the CIAC-SBAC and TWG as agents or fixers, the same should be reported to the CIAC-SBAC immediately. This shall not be tolerated by the CIAC-SBAC. The bidding shall be conducted impartially and fairly and no favoritism shall be extended to any prospective bidder or bidder. For as long as the same submits complete requirements, the said bidder shall be qualified.

Thank you for your continued interest in the CIAC Special Bids and Awards Committee.

(Sgd.) VINA MAY L. MANALILI
Vice Chairperson
CIAC Special Bids and Awards Committee