



Management System
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Terms and Conditions for CIAC Annual Physical Examination (APE) 2024

BUDGET: Php. 2,519.37 / employee
Total number of employees for APE: 112

PACKAGE:

- Complete Blood Count
- Urinalysis
- Fecalalysis
- Lipid Profile (Total Cholesterol, LDL, HDL, Triglyceride)
- Fasting Blood Sugar (FBS)
- Blood Uric Acid (BUA)
- Serum Glutamic Pyruvic Transaminase (SGPT)
- Serum Glutamic Oxaloacetic Transaminase (SGOT)
- Free Screening Visual Acuity and Eye Check for Error of Refraction
- Doctor for Physical Examination

TERMS AND CONDITIONS:

1. Only the exact number of availed procedures will be paid.
2. Service provider must strictly follow Infection Control protocols during APE.
3. Medical equipment to be used must be disinfected before and after use of every patient.
4. Schedule: September 26, 2024 8:00AM- 12:00NN and one (1) day extension for those on official business and sick leave. *The schedule date is subject to change*
5. Submit 2 copies of individual employee results and summary of medical cases (soft and hard copy) 7 working days after APE.
6. Results and summary should be signed by the physician and alphabetically arranged when submitted for easy access.
7. Provide copy of APE process flow 7 days prior to actual date of APE.
8. A checklist must be provided to all employees to monitor completion of procedures.
9. Request for female X-ray technician and female ECG nurse for female employees.
10. Service provider must have duly updated DOH License To Operate.
11. All personnel must be duly licensed by PRC (Doctors, Nurses, Medical Technologists, Radiologic Technologist).

Prepared by:

Noted by: