



SUPPLEMENTAL/BID BULLETIN NO.1

This Supplemental/Bid Bulletin is issued to modify, amend or clarify items in the Bidding Documents for the project: **"Procurement of Consulting Services for the Detailed Architectural and Engineering Design of the Horizontal Infrastructure Development of the Clark Civil Aviation Complex"**. This shall form an integral part of the bidding documents for the above-mentioned project.

- I. Please be informed that the following parts of the Bidding Document for the above project shall be amended as follows:

SECTION III. ELIGIBILITY DATA SHEET

Eligibility Documents	FROM	TO
2.1(a)(ii.7)	For list of completed contracts, a copy of documented proof of at least one of the following documents must be attached for each listed completed contract: a. Certified Copy of Satisfactory Completion b. Certified Copy of Notice of Award, Contract, and Notice to Proceed c. Certified Copy of Final Acceptance from End-User	For list of completed contracts, a copy of documented proof of the following document must be attached for each listed completed contract: a. <u>Certified Copy of Satisfactory Completion from End-User</u>

- II. Below were the queries and/or requests for clarification from the prospective bidders which were raised during the Pre-Bid Conference of the said project held on 14 June 2024 (Thursday), as well as the corresponding remarks or instructions made by the Bids and Awards Committee (BAC) members and Office of Primary Responsibility (OPR):

Item No.	Queries/Clarifications	Remarks from the BAC and OPR
URBAN INTEGRATED CONSULTANTS, INC.		
1	Is there a prescribed format for the list of ongoing projects?	Yes. The template of the statement of all on-going government and private contracts including contracts awarded but not yet started, which are similar or not similar in nature





		and complexity to the contract to be bid can be found at Page No. 165 of the bidding documents.
2	Is the list of support staffs needed during the Eligibility Check Stage (Stage 1)?	No. The list of support staffs (with notarized CV's) is required to be submitted during the Opening of Bids (Stage 2).
3	<p>Under Item No. 15 of the Terms of Reference (Staff Requirement): It states that "each proposed professional staff shall only be nominated by one (1) firm and to a single position".</p> <p>A. Does this mean the prospective consultant needs to provide the BAC proof of exclusive commitment of the nominated professional?</p> <p>B. Does the BAC allow the commitment of a professional to multiple consulting firms supposing they are of different roles?</p> <p>Similarly, the same item also states that: "The Consultant shall not nominate any key personnel and support staff deployed in the ongoing projects of CIAC".</p> <p>C. Does this only pertain to ongoing projects of CIAC or also for the ongoing projects of other agencies?</p>	<p>A. Yes. The nominated professional shall have an exclusive commitment to the prospective consultant.</p> <p>B. No. Any key staff or support staff cannot be nominated to multiple consulting firms whether they are same or different roles. Failure to meet this requirement shall be grounds for disqualification.</p> <p>C. The prohibition is only for the ongoing projects of the CIAC.</p>
PHILKOEI INTERNATIONAL, INC. (PKII)		
4	Is the prescribed form for the Curriculum Vitae (CV) required to be notarized during the Eligibility Check Stage (Stage 1)?	Yes. The CVs should be notarized.

III. Additional reminders and clarifications to all prospective bidders:

- All letters and/or notices sent to and issued by the CIAC-BAC shall be coursed through the email address: bacsecretariat@ciac.gov.ph. All prospective bidders



or bidders are required to provide the BAC Secretariat their respective official email addresses. Otherwise, the email address used by the company in communicating with the BAC through the BAC Secretariat shall be considered the official email address of the said company. All prospective bidders or bidders are also required to acknowledge the receipt of all notices or letters issued by the BAC.

- The deadline for the Submission of Eligibility Document is on **June 28, 2024 (Friday)**. Eligibility Documents must be duly received by the CIAC Records Management Division located in the CIAC Corporate Office Building **not later than 2:00 p.m.** Late submission shall not be accepted.
- The Opening of Eligibility Documents shall be conducted at **2:15 p.m. of June 28, 2024 (Friday)** at the CIAC Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone and through video conferencing using Zoom Application. Only one (1) representative for each bidder shall be allowed to be physically present to attend the opening of Eligibility Documents. For prospective bidders who shall attend the opening of Eligibility Documents through video conference, they are advised to indicate their Company Name and Full Name as their username for proper identification.
- Bidders are required to submit one **(1) original and two (2) copies of their Eligibility Documents** which shall be signed or initialed on each and every page thereof by the duly authorized representative/s of the Bidder.
- *May we also remind the bidders that the bidding for CIAC projects shall be governed by all the provisions of RA No. 9184 and its 2016 Revised IRR, including its Generic Procurement Manuals associated policies, rules and regulations as the primary source thereof, while the terms of reference and other clauses provided on the bidding documents shall serve as the secondary source thereof. The Procurement Law is controlling and deemed written into the Bidding Documents, and it is incumbent upon bidders to be familiar and compliant with its provisions.*
- *The Bidder, by the act of submitting its Eligibility Documents, shall be deemed to have verified and accepted the general requirements of this project, including other factors that may affect the cost, duration, and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.*
- Prospective bidders are reminded that a suspended or blacklisted supplier, contractor or *consultant* shall not be allowed to participate in all procurement opportunities of the government for the duration of the suspension or blacklisting, regardless of the modality of procurement employed by the procuring entity.
- Eligibility Documents that are not properly sealed and marked shall be accepted provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume **no responsibility** for the misplacement of the contents of the improperly sealed or unmarked submissions, or for its premature opening.



- **Note:** *Caution to prospective bidders, should there be individuals posing on behalf of the CIAC-BAC and TWG as agents or fixers, the same should be reported to the CIAC-BAC immediately. This shall not be tolerated by the CIAC-BAC. The bidding shall be conducted impartially and fairly and no favoritism shall be extended to any prospective bidder or bidder. For as long as the same submits complete requirements, the said bidder shall be qualified.*



Atty. RUSTICO D. QUIZON III

Chairperson, CIAC Bids and Awards Committee

Issued on: 21 June 2024

