



## **PROCUREMENT DIVISION**

Corporate Office Bldg., Clark Civil Aviation Complex, Clark Freeport Zone, Pampanga Telefax Nos.: (045) 599-2888, loc. 710, 711

## **REQUEST FOR QUOTATION**

| Gentlemen: |  |  |
|------------|--|--|
| Please     | Please quote below your lowest price(s) for the following item(s) and return |  |
| to Pro     | curement Division not later than   |  |
| It is un   | derstood that:   |  |

- 1. Your quoted price(s) are good up to : 30 days VAT Inclusive
- 2. Items shall be delivered within \_\_\_\_\_ working days upon receipt of the Purchase Order.
- 3. Payment to be made within 30 calendar days upon completion of delivery.
- 4. The following Documentary Requirements shall be submitted to the Procurement Department prior to payment: (Depending on the Mode of Procurement).
- 5. CIAC reserves the right to reject any or all items not in accordance with the specifications.

## Very truly yours, CLARK INTERNATIONAL AIRPORT CORPORATION Wilbern D. Ramos CANVASSER Note: No erasures allowed. Item Total Qty Unit Articles/Descriptions Cost Amount Printer Toner - Laser Monochrome with free use of Printer unit 1 50 pcs ( model: Canon LBP 2900 ) 2 40 Printer Toner - Laser Jet Colored with free use of Printer unit (COLORED) sets \*1 set of toner = 4pcs toner (black, cyan, magenta, yellow) xxx Nothing Follows xxx \* PARTIAL NUMBERS OF TONER REQUIREMENT FOR THE YEAR 2024. \* DURATION OF THE CONTRACT FROM JANUARY 2024 TO DECEMBER 2024. \* PAYMENT BASE ON ACTUAL TONERS DELIVERED. \* FREE USE OF PRINTER UNITS UNTIL THE SUPPLIED TONERS WAS ALL CONSUME. \*QTY. SPECIFIED MAYBE INCREASE/DECREASE DUE TO THE NEED OF THE CORPORATION. Total Numbers of Free use Printers: Monochrome Laser Printer = 20 units TOTAL Colored Laser Printer = 8 units ABC = 452,000.00 \*\*\*Vat Inclusive\*\*\* Note: \*\*Quoted price must be good up to a minimum of 30 working days \*\* Supply and Delivery \*\* Must be a Philgeps Member Date:

| Name/Designation :   |  |
|----------------------|--|
| Signature :          |  |
| Name of Company :    |  |
| Address & Tel. No. : |  |