



**INVITATION TO BID FOR
PROVISION OF JANITORIAL SERVICES FOR CIAC FOR CY 2024
(EARLY PROCUREMENT ACTIVITY)**

1. The **Clark International Airport Corporation (CIAC)**, through the Corporate Budget of CY 2024 intends to apply the sum **Three Million Nine Hundred Ninety Six Thousand Pesos (PHP3,996,000.00) VAT-inclusive** being the ABC to payments under the contract **Provision of Janitorial Services for CIAC of CY 2024**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The CIAC now invites bids for Early Procurement Activity of the project: **"Provision of Janitorial Services for CIAC of CY 2024"**. The contract duration is twelve (12) months commencing **01 January 2024 to 31 December 2024**. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the CIAC-BAC and inspect the Bidding Documents at the address given below from 8:00am to 5:00pm, Monday to Friday.
5. A complete set of Bidding Documents may be acquired by interested Bidders **starting 23 November 2023 until the deadline for the Submission of Bids** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (PhP5,000.00) either through direct deposit or bank transfer to any CIAC bank account. The CIAC shall allow the bidder to present its proof of payment for the bidding document fee in person or through electronic means.
6. The CIAC-BAC will hold a Pre-Bid Conference on **30 November 2023, 2:00pm at the CIAC Board Room, Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone** and through video conferencing using Zoom Application



(+63) 45 599 - 2888 to 97



Corporate Office Building
Civil Aviation Complex
Clark Freeport Zone
Pampanga, Philippines 2023



ciac.gov.ph
publicaffairs@ciac.gov.ph



which shall be open to prospective bidders. Prospective bidders who are interested to participate in the Pre-Bid Conference shall inform the CIAC-BAC and coordinate with the BAC Secretariat through the email address provided below.

7. Bids must be duly received by the BAC Secretariat through manual submission at the **Records Management Division (RMD) Office, Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone, on or before 12 December 2023, 2:00pm**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on **12 December 2023, 2:15pm** at the **CIAC Board Room, Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone** and through video conferencing via Zoom Application. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Only one (1) representative for each bidder shall be allowed to attend the Pre-bid Conference and Opening of Bids onsite. The said representative shall be required to wear a face mask while within the Corporate Office Building.
9. The CIAC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

Office of the BAC Secretariat

Clark International Airport Corporation
CIAC Corporate Office Building, Clark Civil Aviation Complex, Clark Freeport Zone
Telephone Nos.: [+6345] 599-2888 local 181/182
E-mail Address: ciac_bacsecretariat@yahoo.com
Web Address: <http://www.ciac.gov.ph>

11. You may visit the following websites:

For downloading of Bidding Documents:
PhilGEPS: www.philgeps.gov.ph
CIAC: www.ciac.gov.ph

Date of Issue: **23 November 2023**

(Sgd) Atty. RUSTICO D. QUIZON III
BAC Chairperson