



## SUPPLEMENTAL/BID BULLETIN NO.1

This Supplemental/Bid Bulletin is issued as reminders and clarifications to all prospective bidders for the project: **"Supply and Delivery of Branded Laptop (LOT 1) and; Supply, Delivery, Installation, Configuration and Testing of Software (LOT 2)"**.

1. The Approved Budget for the Contract (ABC) of the above stated project is Four Million Two Hundred Ten Thousand Pesos (PHP 4,210,000.00) *VAT Inclusive*:

LOT	DESCRIPTION	AMOUNT
1	Supply and Delivery of Branded Laptop	PHP 1,760,000.00
2	Supply, Delivery Installation, Configuration and Testing of Software.	PHP 2,450,000.00
<b>TOTAL</b>		<b>PHP 4,210,000.00</b>

2. A complete set of Bidding Documents can be downloaded at the websites of CIAC (ciac.gov.ph) and PhilGEPS (philgeps.gov.ph) and can be acquired by interested Bidders until the deadline for the Submission of Bids from the Office of the BAC Secretariat, CIAC Corporate Office Building, Clark Civil Aviation Complex, Clark Freeport Zone. Bidding Documents Fee in the amount of **Five Thousand Pesos (PHP5,000.00)**. Bidders are required to present its proof of payment for the bidding document fee in person or through electronic means.
3. The deadline for the submission of queries and/or requests for clarification is on **November 25, 2022 (Friday), not later than 5:00 p.m.** All queries should be sent thru the email address: [ciac\\_bacsecretariat@yahoo.com](mailto:ciac_bacsecretariat@yahoo.com) and [bacsecretariat@ciac.gov.ph](mailto:bacsecretariat@ciac.gov.ph). All letters and/or notices sent to and issued by the CIAC-BAC shall be coursed through the email address provided. All prospective bidders or bidders are required to provide the BAC Secretariat their respective official email addresses. Otherwise, the email address used by the company in communicating with the BAC thru the BAC Secretariat shall be considered the official email address of the said company. All prospective bidders or bidders are also required to acknowledge the receipt of all notices or letters issued by the BAC.
4. The issuance of the Supplemental/Bid Bulletin is on **November 28, 2022 (Monday)** and shall be posted at the websites of CIAC (ciac.gov.ph) and PhilGEPS (philgeps.gov.ph) on the same day.
5. The deadline for the Submission of Bids is on **December 5, 2022 (Monday)**. Bids must be duly received by the CIAC Records Management Office located in the CIAC Corporate Office Building **not later than 9:00 a.m.** Late bids shall not be accepted.
6. The Opening of Bids shall be conducted at **9:15 a.m. of December 5, 2022 (Monday)** at the CIAC Board Room, Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone and thru video conferencing using Zoom Application. Only one (1) representative for each bidder shall be allowed to attend the opening of





bids physically onsite. Provided, that said representative shall present a Negative Antigen Test Result not later than 24 hours from the date of the Opening of Bids and shall be required to wear a face mask while within the Corporate Office Building. For bidders who shall attend the opening of bids thru video conferencing, they are advised to indicate their Company Name and Full Name as their username for proper identification.

7. Bidders are required to submit one (1) original and two (2) copies of the first and second components of its bid which shall be signed or initialed on each and every page thereof by the duly authorized representative/s of the Bidder.
8. Prospective bidders are reminded that a suspended or blacklisted supplier, contractor or consultant shall not be allowed to participate in all procurement opportunities of the government for the duration of the suspension or blacklisting, regardless of the modality of procurement employed by the procuring entity.
9. Bid envelopes that are not properly sealed and marked shall be accepted provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume **no responsibility** for the misplacement of the contents of the improperly sealed or unmarked bid, or for its premature opening.
10. Should a bidder decide **not to submit** a bid, said bidder should justify in writing to the BAC the reason for the non-submission. This provision is applicable to companies who have purchased the bidding documents for the said project. Pursuant to Section 69.1 of the Revised IRR of RA No. 9184, sanctions shall be imposed to the bidder who habitually withdraws from bidding, submits late bids or patently insufficient bids for at least three (3) times within a year, except for a valid reason.
11. Note: Caution to prospective bidders, should there be individuals posing in behalf of the CIAC-BAC and TWG as agents or fixers, the same should be reported to the CIAC-BAC immediately. This shall not be tolerated by the CIAC-BAC. The bidding shall be conducted impartially and fairly and no favoritism shall be extended to any prospective bidder or bidder. For as long as the same submits complete requirements, the said bidder shall be qualified.

The CIAC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract or to cancel or terminate the conduct of procurement activities, for any justifiable reason in accordance with section 41 and section 35.6 of the IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

For the guidance of all concerned.

  
**ATTY. RUSTICO G. QUIZON III**  
Chairperson, BAC

Issued on: 23 November 2022  
