

SUPPLEMENTAL/BID BULLETIN NO.1

This Supplemental/Bid Bulletin is issued to modify, amend or clarify items in the Bidding Documents for the project: "Provision of Petroleum for Clark International Airport Corporation". This shall form an integral part of the bidding documents for the above-mentioned project.

- I. Below are the queries and/or requests for clarification raised by the prospective bidder during the Pre-Bid Conference of the said project held on 2 December 2021 and conducted thru video conferencing via Zoom Application, as well as the corresponding remarks or instructions made by the Bids and Awards Committee (BAC) members and Office of Prime Responsibility (OPR):

Queries/Clarifications	Remarks from the BAC and OPR
<p>Queries and /or requests for clarification from Ms. Jacqueline Tolentino.</p> <p>May we know if there is a particular Pump Price?</p> <p>Petron gas stations have different prices depending on the branch or location. We would like to know if there is a particular gas station that will be the basis for the unit price or pump price.</p> <p>For the Affidavit of No Pending Case, it is our first time to encounter this as a bidding requirement; did CIAC require this form during the last year's bid opening?</p> <p>For the Statement of all On-going Government and Private Contracts, will CIAC allow if we will submit only five (5) of our on-going contracts or accounts? Considering that Petron has so many on-going contracts or projects.</p> <p>Follow up question regarding the Note in the Statement of all On-going Government and Private Contracts, Item 2: Certificate of Accomplishment from Project Owner or Representative for On-going Project. Is there any particular format for this requirement?</p>	<p>Yes. For bidding purposes, the unit cost (per liter) shall be based on the bidder's actual fuel pump price three (3) days before the scheduled submission and opening of bids.</p> <p>None.</p> <p>Yes.</p> <p>As stated in the Checklist of Technical and Financial Documents under Class "A" Documents of the Bidding Documents, all bidders are required to submit a Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid</p> <p>None.</p> <p>Please be informed that the For the Statement of all on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be</p>



<p>For the opening of bids, will CIAC require us to be present?</p> <p>Are we required to affix initial on each and every page of the bid documents?</p> <p>For other documents like the Audited Financial Statements, Articles of Incorporation and Mayor's Permit; will CIAC allow me to affix my initial? But, Bid Forms such as Statement of all On-going Government and Private Contracts and others shall be initialed by our authorized representative.</p> <p>Will CIAC allow us to submit a letter from the Authorized Signatory authorizing me to initial the bid documents?</p> <p>In the case of Petron, we have two (2) authorized signatories. Will CIAC require the 2 to sign or 1 will do?</p>	<p>bid, additional documentary proof to support the statement thereof, such as notices of award, contracts and notices to proceed, need not be attached. However, the BAC may request for additional proof (e.g. copies of notices of award, contracts and notices to proceed) during post-qualification in order to verify, validate and ascertain all statements made and documents submitted by the bidder.</p> <p>For the Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, all bidders are required to submit the end user's acceptance or official receipt(s) issued for the contract. During the post-qualification, the BAC may request for documents for additional proof.</p> <p>This shall amend the "Note" stating the required supporting documents indicated for both Statement of all on-going government and private contracts and Statement of the bidder's Single Largest Completed Contract (SLCC).</p> <p>All bidders and/or their authorized representatives are required to attend the opening of bids, via Zoom Application, to acknowledge their respective bids if they are in the same condition as submitted.</p> <p>Yes.</p> <p>The bidder's authorized signatory/ries shall initial all pages of its bid.</p> <p>For Corporations, all bidders are required to submit a Secretary's Certificate stating that the signatory is the duly authorized representative of the bidder.</p> <p>The Secretary's Certificate will determine whether 1 or 2 is required to sign. If it stated "<u>and</u>", the 2 authorized signatories shall be required to initial and/or sign the bid.</p>
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II. Additional reminders and clarifications to all prospective bidders:

1. The deadline for the submission of queries and/or requests for clarification was last **December 3, 2021 (Friday)**.
2. The issuance of the Supplemental/Bid Bulletin is on **December 7, 2021 (Tuesday)**. Said Supplemental/Bid Bulletin shall be posted at the websites of CIAC (ciac.gov.ph) and PhilGEPS (philgeps.gov.ph) on the same day.
3. The deadline for the Submission of Bids is on **December 14, 2021 (Tuesday)**. Bids must be duly received by the CIAC Records Management Office located in the CIAC Corporate Office Building **not later than 9:00 a.m.** Late bids shall not be accepted.
4. The Opening of Bids shall be conducted at **9:15 a.m. of December 14, 2021 (Tuesday)** at the CIAC Board Room, Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone and thru video conferencing using Zoom Application. Bidders can only attend the said opening of bids thru video conferencing using Zoom Application.
5. For proper identification, bidders who will attend the said opening of bids thru video conferencing are advised to indicate their Full Name and Company Name as their username.
6. Bidders are required to submit one (1) original and two (2) copies of the first and second components of its bid which shall be signed or initialed on each and every page thereof by the duly authorized representative/s of the Bidder.
7. Prospective bidders are reminded that a suspended or blacklisted supplier, contractor or consultant shall not be allowed to participate in all procurement opportunities of the government for the duration of the suspension or blacklisting, regardless of the modality of procurement employed by the procuring entity.
8. Bid envelopes that are not properly sealed and marked, as required in the bidding documents, shall be accepted, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume **no responsibility** for the misplacement of the contents of the improperly sealed or unmarked bid, or for its premature opening.
9. Should a bidder decide **not to submit** a bid, said bidder should justify in writing to the BAC the reason for the non-submission. This provision is applicable to companies who have purchased the bidding documents for the said project. Pursuant to Section 69.1 of the Revised of IRR of RA No. 9184, sanctions shall be imposed to the bidder who habitually withdraws from bidding, submits late bids or patently insufficient bids for at least three (3) times within a year, except for a valid reason.



10. Note: Caution to prospective bidders, should there be individuals posing in behalf of the CIAC-BAC and TWG as agents or fixers, the same should be reported to the CIAC-BAC immediately. This shall not be tolerated by the CIAC-BAC. The bidding shall be conducted impartially and fairly and no favoritism shall be extended to any prospective bidder or bidder. For as long as the same submits complete requirements, the said bidder shall be qualified.

The CIAC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For the guidance of all concerned.

A large, stylized handwritten signature in black ink, appearing to read 'Irish C. Calaguas'.

IRISH C. CALAGUAS

Chairperson, BAC

Issued on: 7 December 2021

Handwritten initials and scribbles in black ink, including a small signature to the right of the name and a larger scribble below it.