



## SUPPLEMENTAL/BID BULLETIN NO.1

This Supplemental/Bid Bulletin is issued to modify, amend or clarify items in the Bidding Documents issued for the project: "Consultancy Services for the Updating of Master Development Plan and Preparation of a Detailed Site Development Plan for Clark Civil Aviation Complex (CCAC) Selected Areas (Re-bid)". This shall form an integral part of the bidding documents of the above-mentioned project.

- I. Below are the queries and/or requests for clarification raised by the prospective bidders during the Pre-eligibility Conference held on 21 June 2021 conducted thru video conferencing via Zoom Application, as well as the corresponding remarks or instructions made by the Bids and Awards Committee (BAC) members and Office of Prime Responsibility (OPR):

Item	Queries/Clarifications	Remarks from the BAC and OPR
1.	<p>Queries and /or requests for clarification from Ms. Geniveve Grace Ranchez of Palafox Associates.</p> <p>A form for the Curriculum Vitae was shown in the presentation earlier. May we inquire if electronic signatures of consultants can be used on the said form.</p> <p>For the proof of profession, only some of the positions indicated the need for a Diploma and others is a valid PRC issued I.D./license for the engineers, architects or environmental planners.</p> <p>For the positions that do not require a valid PRC license, you required only a Diploma. So for the diploma, will you require a copy certified by the school or university?</p>	<p>Submission of related documents and forms with digital or electronic signatures may be allowed subject to verification of its authenticity during post-qualification in case the proponent has been declared as the Bidder with the lowest calculated bid.</p> <p>For positions that do not require a valid PRC license, the diploma is required and has to be certified by the school or university in addition to the other documentary requirements as indicated in the Eligibility Data Sheet, pages 17-19 (Proof of Profession).</p>
2.	<p>Follow up clarification from Mr. Don Johnson Lontoc of Palafox Associates.</p> <p>Clarification on the requirement for the urban</p>	<p>Urban Planner positions should be both a licensed environmental</p>



*M. S.*  
*J.*



	<p>planner. The requirement is to submit a valid PRC license for the environmental planner and a valid PRC license for the architect. Does this mean either of the two or must be both?</p>	<p>planner and a licensed architect.</p>
3.	<p>Query and /or requests for clarification from Mr. Jhun Oblego of NACO, Netherlands Airport Consultants.</p> <p>May we request a copy of the bidding documents for the said project.</p>	<p>A complete set of bidding documents is posted and may be downloaded at the websites of PhilGEPS (<a href="http://www.philgeps.gov.ph">www.philgeps.gov.ph</a>) and CIAC (<a href="http://www.ciac.gov.ph">www.ciac.gov.ph</a>).</p>

II. The following were the queries and/or requests for clarification sent by the prospective bidders received through email on 21 June 2021, as well as the corresponding remarks or instructions made by the BAC members and OPR:

Item	Queries/Clarifications	Remarks from the BAC and OPR
1.	<p>Queries and /or requests for clarification from Engr. Efren L. David of Urban Integrated Consultants Inc.-Clark.</p> <p>We kindly request if we need to purchase the Eligibility Documents for the above-referenced project. If so, how much is the fee, what is the terms of payment and is there any restriction upon entering the vicinity? for contact tracing?</p>	<p>For the first (1<sup>st</sup>) stage of the bidding activity which is the eligibility check or opening of eligibility documents, payment or purchase of documents is not required.</p>
2.	<p>Queries and /or requests for clarification from Mr. Greg S. Nobleza of Palafox Associates.</p> <p>Eligibility, Page 131 (CV Format)</p> <p>Would it be possible to use e-signature for the consultant due to the current situation (Covid 19) but wet ink for the official representative of the firm?</p> <p>Eligibility Data Sheet, Page 17</p>	<p>Submission of related documents and forms with digital or electronic signatures may be allowed subject to verification of its authenticity during post-qualification activity in case the proponent has been declared as the Bidder with the lowest calculated bid.</p>



	<p>For the urban planner position, we would like to reconfirm that the assigned staff should both be a licensed environmental planner and a licensed architect.</p>	<p>Urban Planner position should be both a licensed environmental planner and a licensed architect.</p>
<p>3.</p>	<p>Query and /or requests for clarification from Ms. Christie Anne Masbad of A&amp;E Equinet Support, Inc.</p> <p>Equinet has PhilGEPS, which our JV partner, CONCEP, does not have. Does CONCEP really need PhilGEPS as well?</p> <p>Does a certified true copy of the diploma need to be issued by the school, or will you accept a printed one with notarization as proof of profession?</p> <p>For proof of profession for the key personnel staff and support staff, (e.g, Certified True Copy of Diploma and Valid PRC License for relevant professions /PRC-Issued Certification with Validity/Certificate of Employment or Consulting Services). Does it mean that two of any documents can be provided?</p>	<p>If the JV is <b>incorporated</b>, it shall submit a PhilGEPS Certificate of Registration under the JV's name.</p> <p>If the JV is <b>unincorporated</b>, the PhilGEPS Certificate of Registration shall be submitted by each of the JV partners.</p> <p>Notarized copy of the diploma is acceptable subject to verification of its authenticity during post-qualification activity in case the proponent has been declared as the Bidder with the lowest calculated bid. Further, certified true copy of the diploma issued by the school / university shall be required for submission to the Project Management Office and Corporate Planning Department within 10 calendar days upon receipt of Notice of Award.</p> <p>For GIS and Autocad Operator position, in addition to the Certified True Copy of Diploma, any one of the following must be submitted</p> <ul style="list-style-type: none"> <li>- Valid PRC license for relevant professions</li> <li>- PRC-issued Certification with validity</li> <li>- Certificate of Employment</li> </ul>

III. Clarifications on the Consultant's Qualifications

If the bidder is a Joint Venture (JV):



- a. If bidding as a **formed JV**: Submit the existing valid, duly accomplished, signed and notarized JV Agreement (JVA). The JVA must specifically indicate among others, the following: the partner company that will represent the JV, the shareholdings of each partner company in the JV (to determine which partner company and its nationality has the controlling majority share), and the share of each partner in the JV.

Moreover, please likewise note:

- 1. If the JV is incorporated or registered with the relevant government agency, all eligibility documents must be under the JV's name and shall submit the PhilGEPS Certificate of Registration under Platinum Category also under the JV's name.
  - 2. If the JV is **unincorporated**, the PhilGEPS Certificate of Registration under Platinum Membership shall be submitted by each of the JV partners, while submission of the technical and financially eligibility documents by any one of the JV partners constitutes collective compliance.
- b. If the bidding as a JV that is yet to be formed: Submit duly notarized Agreement to Enter into Joint Venture (**See Form A**).

**FORM A**

CONSULTANCY SERVICES FOR THE UPDATING OF MASTER DEVELOPMENT PLAN AND PREPARATION OF A DETAILED SITE DEVELOPMENT PLAN FOR CLARK CIVIL AVIATION COMPLEX SELECTED AREAS

**PROTOCOL/UNDERTAKING OF AGREEMENT TO ENTER INTO JOINT VENTURE**

This **PROTOCOL/UNDERTAKING OF AGREEMENT TO ENTER INTO JOINT VENTURE**, executed by:..... a sole proprietorship/partnership/corporation duly organized and existing under and by virtue of the laws of the Philippines, with offices located at ..... , ..... , represented herein by its ..... , ..... hereinafter referred to as ".....";

-and-

..... a sole proprietorship/partnership/corporation duly organized and existing under and by virtue of the laws of the Philippines, with offices located at ..... , ..... , represented herein by its ..... , ..... hereinafter referred to as ".....";

For submission to the **Bids and Awards Committee (BAC)** of the **Clark International Airport Corporation (CIAC)**, pursuant to Section 23.1 (b) of the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.



WITNESSETH That:

WHEREAS, the Parties desire to participate as a joint venture in the public bidding that will be conducted by the Clark International Airport Corporation (CIAC) pursuant to Republic Act No. 9184 and its implementing rules and regulations, with the following particulars:

Bid Reference No.	CIAC-BAC-Cons-P07
Project Title	
Approve Budget for the Contract	

NOW THEREFORE, in consideration of the foregoing, the Parties undertake to enter into a JOINT VENTURE and sign a Joint Venture Agreement relative to their joint cooperation for this bid project, in the event that their bid is successful, furnishing the CIAC BAC a duly signed and notarized copy thereof within ten (10) calendar days from receipt of Notice from the BAC that our bid has the lowest calculated responsive bid or highest rated responsive bid (as the case may be).

For purposes of this bid project, and unless modified by the terms of the Joint Venture Agreement, the following party shall be the authorized representative of the JV:

**JV Partner (Name of Company):**

\_\_\_\_\_

**Authorized Representative of the JV Partner: (Per attached Secretary's Certificate)**

\_\_\_\_\_

**Name**

\_\_\_\_\_

**Designation**

That furthermore, the parties agree to be bound jointly and severally under the said Joint Venture Agreement;

THAT Finally, failure on our part of enter into the Joint Venture and/or sign the Joint Venture Agreement for any reason after the Notice of Award has been issued by shall be a ground for non-issuance by CIAC of the Notice to Proceed, forfeiture of our bid security and such other administrative and/or civil liabilities as may be imposed by CIAC under the provisions of R.A. 9184 and its Revised IRR, without any liability on the part of CIAC.

This Undertaking shall form an integral part of our Eligibility documents for the abovesited project.

IN WITNESS WHEREOF, the parties have signed this Protocol/Undertaking on the date first above-written.

\_\_\_\_\_  
JV Partner 1's Representative/Authorized Signatory

\_\_\_\_\_  
JV Partner 2's Representative/Authorized Signatory

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



Please likewise note:

1. PhilGEPS Certificate of Registration under Platinum Membership shall be submitted by each of the JV partners, while submission of the technical and financial documents by any one of the JV partners constitutes collective compliance.
2. The valid JVA shall be submitted within ten (10) calendar days from receipt of Notice from the BAC that their bid has the lowest calculated responsive bid or highest rated responsive bid (as the case may be). Failure to enter into a joint venture after such period shall be ground for the forfeiture of the bid security.

In addition, for incorporated and unincorporated JV and JV that is yet to be formed, each of the JV partners shall be required to submit a certification, under oath, certifying that said bidder has no pending case(s) against the Government pursuant to the Department of Transportation (DOTr) Department Order.

For the template of the aforesaid document, kindly refer to pages 149-150 of the project's bidding documents.

#### IV. Additional reminders and clarifications to all prospective bidders:

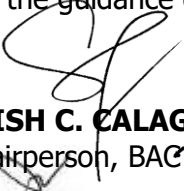
1. The deadline for submission of additional queries and/or requests for clarification was last 21 June 2021.
2. The deadline for the Submission of Eligibility Documents (Bids) is on **June 30, 2021 (Wednesday)**. Bids must be duly received by the CIAC Records Management Office located in the CIAC Corporate Office Building **not later than 10:00 a.m.** Late bids shall not be accepted.
3. The Opening of Eligibility Documents (Bids) shall be conducted at **10:15 a.m. of June 30, 2021 (Wednesday)** at the CIAC Board Room, Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone and thru video conferencing using Zoom Application. Bidders can only attend the said opening of eligibility documents thru video conferencing using Zoom Application.
4. For proper identification, bidders who will attend the said opening of bids thru video conferencing are advised to indicate their Company Name and Full Name as their username.
5. All queries, requests for clarification or concerns related to the project should be sent thru the email address: [ciac\\_bacsecretariat@yahoo.com](mailto:ciac_bacsecretariat@yahoo.com). All correspondences and/or notices sent to and issued by the CIAC-BAC shall be coursed through the email address provided. All prospective bidders or bidders are required to provide the BAC Secretariat their respective official email addresses. Otherwise, the email address used by the company in communicating with the BAC thru the BAC Secretariat shall be considered the official email address of the said company. All prospective bidders or bidders are also required to acknowledge the receipt of all notices or correspondences issued by the BAC.



6. Bidders are required to submit one (1) original and two (2) copies of their Eligibility Documents which shall be signed or initialed on each and every page thereof by the duly authorized representative/s of the Bidder.
7. Prospective bidders are reminded that a suspended or blacklisted supplier, contractor or consultant shall not be allowed to participate in all procurement opportunities of the government for the duration of the suspension or blacklisting, regardless of the modality of procurement employed by the procuring entity.
8. Bid envelopes that are not properly sealed and marked, as required in the bidding documents, shall be accepted, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume **no responsibility** for the misplacement of the contents of the improperly sealed or unmarked bid, or for its premature opening.
9. Should a bidder decide **not to submit** a bid, said bidder should justify in writing to the BAC the reason for the non-submission. Pursuant to Section 69.1 of the Revised of IRR of RA No. 9184, sanctions shall be imposed to the bidder who habitually withdraws from bidding, submits late bids or patently insufficient bids for at least three (3) times within a year, except for a valid reason.
10. Note: Caution to prospective bidders, should there be individuals posing in behalf of the CIAC-BAC and TWG as agents or fixers, the same should be reported to the CIAC-BAC immediately. This shall not be tolerated by the CIAC-BAC. The bidding shall be conducted impartially and fairly and no favoritism shall be extended to any prospective bidder or bidder. For as long as the same submits complete requirements, the said bidder shall be qualified.

The CIAC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For the guidance of all concerned.

  
**IRISH C. CALAGUAS**  
Chairperson, BAC

Issued on: 22 June 2021