

SUPPLEMENTAL/BID BULLETIN NO.1

This Supplemental/Bid Bulletin is issued to modify, amend or clarify items in the Bidding Documents for the project: Supply, Installation, Testing and Commissioning of Various Split Type Inverter Air Conditioning Units. This shall form an integral part of the bidding documents for the above-mentioned project.

- I. Below are the queries and/or requests for clarification raised by the prospective bidders during the Pre-Bid Conference held on 30 March 2021 and conducted thru video conferencing via Zoom Application, as well as the corresponding remarks or instructions made by the Bids and Awards Committee (BAC) members:

Items	Queries and Clarifications	Remarks/Instructions
1.	<p>Queries/Clarifications from Ms. Rosemarie Dela Cruz of ACMI Office Systems Philippines Inc.</p> <p>We would like to clarify if all the air-conditioning (AC) units are wall mounted.</p> <p>Upon checking bidding documents, descriptions are not indicated.</p> <p>Can we be provided with the said Mechanical Lay-out/Plan?</p> <p>Can we conduct a Site Inspection?</p> <p>Since we cannot conduct a site inspection, will CIAC provide us the Mechanical Lay-out/Plan?</p> <p>So, the items or units are wall mounted, floor mounted and ceiling mounted? And we shall be provided the list of what type of AC units will be installed?</p> <p>Regarding the item: Relocation of AC Units, will this mean that the subject AC units for relocation be relocated to a new location or different location?</p>	<p>No, descriptions are specified in the Technical Specifications of the bidding documents.</p> <p>You can check the Mechanical Lay-out/Plan.</p> <p>Yes.</p> <p>Due to the current Health and Safety Protocols, we cannot conduct a site inspection.</p> <p>Yes, we will provide all prospective bidders with the Mechanical Lay-out/Plan.</p> <p>Please refer to the Bill of Quantity Form in the bidding documents for the descriptions and type of the AC units.</p> <p>The dismantled AC units will be re-installed or relocated to designated offices as indicated in the Technical Specifications of the bidding documents.</p>



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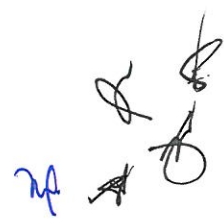
	<p>Are the relocation sites final or tentative?</p> <p>With regard to Item No.6 of the Technical Specifications, "Provide complete refrigerant piping and support on the outdoor unit as required by local code and standard. Turn over 10 units of refrigerant." Are we required to provide extra 10 tanks?</p> <p>Regarding the feeder line, are we going to provide or we will use the existing line?</p>	<p>The relocation sites were already been identified, please refer to the Technical Specifications of the bidding documents for the location, type and description of the AC units required for relocation.</p> <p>Yes.</p> <p>No, the winning bidder is required to provide the supply of power up to the existing Main Distribution Panel (MDP) only.</p>
2.	<p>Queries/clarifications from Ms. Jennifer Ocampo of CGS Solid Aircon & Refrigeration Inc.</p> <p>We would like to ask when you will provide the Mechanical Lay-out/Plan.</p> <p>Are we going to be given the said plan once we purchase the Bidding Documents?</p>	<p>We will send the advance copy of the Mechanical Lay-out/Plan until tomorrow (17 March 2021).</p> <p>No. We will send the said lay-out/plan to all prospective bidders thru email and is also included in this Supplemental/Bid Bulletin (attached as Annex-A).</p>
3.	<p>Query from Mr. Lowen Durante of MJL Enterprises.</p> <p>Can we request for a Site Inspection?</p>	<p>Due to the current Health and Safety Protocols, we cannot conduct a site inspection. Instead, the Mechanical Lay-out/Plan will be provided for your reference.</p>
4.	<p>Queries/clarifications from Engr. Brainier Ronquillo of Rongui Construction Corporation.</p> <p>With regard to the AC units for relocation, are the subject units installed at present and will be dismantled?</p>	<p>Yes, the AC units are presently installed and will be replaced by the respective new AC units. The said replaced units will be relocated to designated location or offices.</p>

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	<p>Are we going to supply the feeder line from main panel board to condensing unit?</p> <p>Can we conduct a Site Inspection?</p> <p>Last concern, we cannot download the Bidding Documents at the PhilGEPS website.</p>	<p>No, there is an existing panel board. The winning bidder will be required to supply power from the said panel board including cables, breaker switch and disconnect switch.</p> <p>May we reiterate that, due to the current Health and Safety Protocols, we cannot conduct a site inspection. However, we can arrange a virtual inspection through video teleconference using the Zoom Application.</p> <p>The bidding documents for the said project may also be downloaded at the CIAC website (ciac.gov.ph).</p>
5.	<p>Queries/clarifications from Ms. Christy Ann Bare of Aequus Enterprise.</p> <p>May we ask how many copies are we going to submit?</p> <p>How about the sealing of bid?</p>	<p>Bidders are required to submit one (1) original and two (2) certified copies of the first and second components of its bid.</p> <p>The Technical Component shall be submitted properly labeled and sealed in one (1) envelope or container which shall consist of the Original Copy, Copy No.1 and Copy No.2. Same with the Financial Component. The two (2) sealed envelopes shall be enclosed and properly sealed in one (1) envelope or container which shall be properly marked as the Bid.</p>

II. Additional reminders and clarifications to all prospective bidders:

1. The deadline for the submission of queries and/or requests for clarification is on **April 2, 2021 (Friday), not later than 5:00 p.m.** All queries should be sent thru the email address: ciac_bacsecretariat@yahoo.com. All correspondences and/or notices sent to and issued by the CIAC-BAC shall be coursed through the email address provided. All prospective bidders or bidders are required to provide the BAC Secretariat their respective official email addresses. Otherwise, the email address used by the company in communicating with the BAC thru the BAC Secretariat shall be considered the official email address of the said company. All prospective bidders or bidders are also required to acknowledge the receipt of all notices or correspondences issued by the BAC.





2. The issuance of the Supplemental/Bid Bulletin is on **April 5, 2021 (Monday)**. Said Supplemental/Bid Bulletin shall be posted at the websites of CIAC (ciac.gov.ph) and PhilGEPS (philgeps.gov.ph) on the same day.
3. The deadline for the Submission of Bids is on **April 12, 2021 (Monday)**. Bids must be duly received by the CIAC Records Management Office located in the CIAC Corporate Office Building **not later than 2:00 p.m.** Late bids shall not be accepted.
4. The Opening of Bids shall be conducted at **2:15 p.m. of April 12, 2021 (Monday)** at the CIAC Board Room, Corporate Office Building, Civil Aviation Complex, Clark Freeport Zone and thru video conferencing using Zoom Application. Bidders can only attend the said opening of bids thru video conferencing using Zoom Application (meeting link to be provided).
5. For proper identification, bidders who will attend the said opening of bids thru video conferencing are advised to indicate their Full Name and Company Name as their username.
6. Bidders are required to submit one (1) original and two (2) copies of the first and second components of its bid which shall be signed or initialed on each and every page thereof by the duly authorized representative/s of the Bidder.
7. Prospective bidders are reminded that a suspended or blacklisted supplier, contractor or consultant shall not be allowed to participate in all procurement opportunities of the government for the duration of the suspension or blacklisting, regardless of the modality of procurement employed by the procuring entity.
8. Bid envelopes that are not properly sealed and marked, as required in the bidding documents, shall be accepted, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The SBAC shall assume **no responsibility** for the misplacement of the contents of the improperly sealed or unmarked bid, or for its premature opening.
9. Should a bidder decide **not to submit** a bid, said bidder should justify in writing to the SBAC the reason for the non-submission. This provision is applicable to companies who have purchased the bidding documents for the said project. Pursuant to Section 69.1 of the Revised of IRR of RA No. 9184, sanctions shall be imposed to the bidder who habitually withdraws from bidding, submits late bids or patently insufficient bids for at least three (3) times within a year, except for a valid reason.
10. Note: Caution to prospective bidders, should there be individuals posing in behalf of the CIAC-SBAC and TWG as agents or fixers, the same should be reported to the CIAC-SBAC immediately. This shall not be tolerated by the CIAC-SBAC. The bidding shall be conducted impartially and fairly and no favoritism shall be extended to any prospective bidder or bidder. For as long as the same submits complete requirements, the said bidder shall be qualified.

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CIAC reserves the right to accept or reject any bids, to annul the bidding process and to reject all bid proposals at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For the guidance of all concerned.



IRISH C. CALAGUAS

Chairperson, SBAC

Issued on: 5 April 2021

