Supplier: ORCHIDS BOOKSTORE
Address: Angeles City
TIN:

P.O. No 19060 Jan-21
Date: Shopping
Mode of Procurement:

Gentlemen:
Please furnish this office the following articles subject to the terms and condition contained herein:

Place of Delivery: ~~CLARK INTERNATIONAL AIRPORT CORP.~~
Date of Delivery: ART ~~599-2897 loc. 711~~
Pls. notify _____ / thru tel. no. _____

Delivery Term: 15 days
Payment Term: ~~CIAC-01-002/003/004~~
RIS No.:

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pack	BATTERY, Alkaline 9V	20	173.00	3,460.00
2	pack	BATTERY, Alkaline, AA (2 pcs per pack)	50	67.00	3,350.00
3	pack	BATTERY, Alkaline AAA (2 pcs per pack)	50	67.00	3,350.00
4	pack	PAPER, PPC / Book / Multicopy, 8-1/2" x 13", Long, 80gsm	100	211.00	21,100.00
5	ream	PAPER, PPC / Book / Multicopy, A4, 80gsm	50	187.00	9,350.00
6	pc	FOLDER, Expanding, Pressboard, Long, Green	200	23.00	4,600.00
7	pc	STAMP PAD, w/o ink	10	121.00	1,210.00
8	pc	STORAGE BOX, 12" x 10" x 15"	20	113.00	2,260.00
9	pack	CARBON PAPER, Long	10	626.00	6,260.00
10	pc	EXPANDING ENVELOPE, w/ garter	100	12.00	1,200.00
11	pack	INDEX TABS, CLEAR COLOR	10	90.00	900.00
12	pad	NOTE PAD, Post-It, 3x3	24	16.50	396.00
13	pad	NOTE PAD, Post-It, 3x4	24	21.50	516.00
14	box	PENCIL, Lead, w/ eraser, #2	12	78.50	942.00
15	box	PUSH PIN, Hammerhead type	10	24.00	240.00
16	pc	RECORD BOOK, 500pp, 8" X 11"	10	81.00	810.00
17	pc	SIGN PEN, Black, 0.5	120	19.00	2,280.00
18	pc	SIGN PEN, Blue, 0.5	60	19.00	1,140.00
19	roll	TAPE, Masking, 1" (24mm)	20	33.50	670.00
20	roll	TAPE, Packaging, 2", clear (48mm)	20	45.50	910.00
21	roll	TAPE, Transparent / Scotch, 1" (24mm)	50	15.00	750.00
22	pad	POST IT , Notepad Arrow	30	30.00	900.00
23	pc	Correction Tape	50	32.00	1,600.00
		nothing follows			
		1stQ 2021 Office Supplies			

(Total Amount in Words) Sixty Eight Thousand One Hundred Ninety Four pesos & 00/100 only — 68,194.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: Christian De Vera
Signature over Printed Name of Supplier
1/19/21
Date

CIAC - TRE
FUNDS AVAILABLE
₱68,194.00

Very Truly yours,
ATTY. ANA MARIA RIVERA-SUBA
Manager- Procurement Dept.
Authorized Official

PD Control # 20-01-011