



## SUPPLEMENTAL/BID BULLETIN NO.1

This Supplemental/Bid Bulletin is issued to modify, amend or clarify items in the Bidding Documents for the project: Contracting the Services of Twenty-Nine (29) Private Security Agency Guards with Mounted Capability for Clark International Airport Corporation (CIAC). This shall form an integral part of the bidding documents for the above-mentioned project.

The following were the queries raised by the prospective bidders during the Pre-Bid Conference, as well as the corresponding remarks or instructions made by the Bids and Awards Committee (BAC) members and Office of Prime Responsibility (OPR):

Item	Queries\Clarifications	Remarks/Instructions
1.	Clarification from Hernando R. Paño of Royal Security Agency.  With regard to the daily wage rate stated in the Terms of Reference (TOR), may we know which daily wage rate will we apply since the regional wage rate for Region 3 is at P349.00?	The daily wage rate shall be Php 349.00 Please see Annex A for the new cost distribution for security services.
2.	Clarification from Hernando R. Paño of Royal Security Agency.  With regard to the Bid Security, what attachment, do we need to submit? Will the bid securing declaration suffice?	Bidders may submit either of the two (2): (a) Bid Security Declaration or (b) Bid Security.
3.	Request from Amalia D. Labrador of High Command Aviation Security.  With regards to the requirement of incorporation, may we request for reconsideration on the requirement in the years of incorporation? Since we have only been in operation for five (5) years as a corporation.	CIAC has no requirement with regard to the number of years on incorporation of participating bidders. For as long as it complies with all eligibility requirements as prescribed in the Terms of Reference (TOR).
4.	Query from Hernando R. Paño of Royal Security Agency  With regard to the requirement of horses stated in the TOR, may we suggest that we forego the provision on the horses and instead use All Terrain Vehicle (ATV)? since we will not be able to provide proof of	CIAC maintains its position on the requirement on the horses. Please refer to amended Technical Specification below.

	ownership due to absence of a receipt as proof of sale.	
5.	<p>Query from Hernando R. Paño of Royal Security Agency</p> <p>With regard to the administrative cost stated in the TOR, are we allowed to bid below ten percent (10%) of the stated administrative fee in the TOR? May we know the GPBB ruling on this issue?</p>	<p>Please refer to instruction stated on <b>item</b> No.6</p>
6.	<p>Query from Hernando R. Paño of Royal Security Agency</p> <p>With regard to the DOLE Department Order (DO) 18-A whether the requirement that administrative cost should not be less than ten percent (10%).</p>	<p>GPPB Policy Opinions – 2012-11-30</p> <p>Whether the requirement that administrative fee is service agreements should not be less than ten percent (10%) of the total contract cost, provided under Section 9(b)(ii) of DOLE DO 18-A, is deemed invalid for being contrary to RA 9184 and its IRR.</p> <p>It is a settled rule that administrative agencies possess quasi-legislative or rule-making powers to make rules and regulations which results in delegated legislation that is within the confines of granting statute and the doctrine of non-delegability and separability of powers. However, administrative agencies may not make rules and regulations which are inconsistent with the provisions of the Constitution or a statute, particularly the statute it is administering or which created it, or which are in derogation of, or defeat, the purpose of a statute, and in case of conflict between a statute and an administrative order, the former must prevail.</p> <p>Considering the obvious conflict between Section 31 of R.A. 9184 and Section 9(b)(ii) of DOLE DO 18-A, we express the view that the latter should be considered <b>INVALID</b>, and thus, cannot be a source of any right, duty obligation or power</p>



**Additional Amendments to the Technical Specification:**



**Section VII. Technical Specification, Article 7 Equipment and Materials, Item No.2 (a)**  
Horses –with a generally healthy appearance, and can perform patrolling activities with agility.

Additional reminders and clarifications to all prospective proponents:

1. The bidding process involves non-discretionary pass/fail criteria, whereby, if a Bidder submits the required document, it shall be rated “pass” for that particular requirement. In this regard, Bids that fail to include any requirement or are incomplete or patently insufficient shall be considered or rated “fail”.
2. The original and copies of the bids shall be typed or written in indelible ink and shall be signed each pages by the bidder or its duly authorized representative/s.
3. The deadline for the Submission of Bids is on November 23, 2015 (Monday) no later than 10:00 AM Philippine Standard Time (PST) at the Records Management Office (RMO) CIAC Corporate Office Building, Clark Civil Aviation Complex, Clark Freeport Zone, Pampanga. Late bids shall not be accepted.
4. The Opening of Bids shall be conducted on the same day, at 10:15 AM, CIAC Board Room, Corporate Office Building, Clark Freeport Zone, Pampanga.
5. No additional documents shall be accepted by the BAC after the deadline for the Submission of Bids.
6. Only those who have Letter of Authorization from their companies stating that they are the authorized representative shall be allowed to participate. The letter of authorization shall be submitted upon submission of their bids.
7. Prospective bidders are reminded that CIAC is VAT exempt. Thus, the bid offer or financial proposal shall be exclusive of VAT.
8. Bidders are required to make use and submit the revised Omnibus Sworn Statement form.

CIAC reserves the right to accept or reject any bids to annul the bidding process and to reject all bid proposals at any time prior to contract award, without thereby incurring any liability to the affected or bidders.

For the guidance of all concerned.

  
**DARWIN L. CUNANAN**  
Chairman, BAC 

Issued on: 16 November 2015

ANNEX A

**COST DISTRIBUTION FOR SECURITY SERVICES  
CONTRACTING THE SERVICES OF TWENTY- NINE (29)  
PRIVATE SECURITY AGENCY GUARDS WITH MOUNTED  
PATROL CAPABILITY**

ITEM NO.	DESCRIPTION				TOTAL PRICE
	No. of days worked per month	No. of days per year	No. of hours work per day	Daily wage	
	32.79	393.5	8	349.00	
	Average Pay/Month (DW x No. of Days/Year/12)				Php 11,444.29
	Night Differential (Average pay per month *10%*1/3)				381.48
	13 Month pay (DW x 365/12/12)				884.62
	5 Days Incentive Pay (DW x 5/12)				145.42
	Uniform allowance (R.A 5487)				100.00
A	TOTAL AMOUNT DIRECTLY TO GUARD				12,955.81
	Retirement Pay (R.A 7641)				654.38
	SSS Premium				847.20
	PhilHealth Contribution				137.50
	State Insurance Fund				10.00
	Pag-Ibig Fund				100.00
B	TOTAL AMOUNT TO GOV'T IN FAVOR OF GUARD				1,749.08
C	TOTAL AMOUNT TO GUARD AND GOVERNMENT (A+B)				14,704.89
D	ADMIN. OVERHEAD AND MARGIN EXCLUSIVE OF VAT				
E	TOTAL AMOUNT RATE PER GUARD PER MONTH FOR EIGHT (08) HOURS				