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**MIS/GIS DEPARTMENT  
Records Management Division**

MIS-RMD-F-002 Rev. 0  
RECORDS MANAGEMENT DIVISION  
RECEIVED BY: 0806A  
DATE: 03/21/24 TIME: 4:15 PM  
REF. No. 0D-00165-2024

**REQUEST FOR MAILING**

Requesting Staff : Angelika P. Herrera  
Department / Division : Office of the AVP for Legal Services  
Endorsed by : Atty. Rustico D. Quizon, III

Date: 03-21-2024

Ref. Code	Addressee/Company	Address	Type of Deliver (pls. check)			
			Post Office	Courier	Personal Hand Delivered	Others (pls. specify)
	<b>MS. TERESITA C. GUEVARRA</b>	<b>Commission on Audit (COA) - CIAC</b>				
<u>0D-00165 2024</u>	State Auditor V Supervising Auditor	CIAC Corporate Office Building, Civil Aviation Complex			✓	
		Clark Freeport Zone 2023				
		Pampanga				

This portion shall be accomplished by MIS/GIS Department - Records Management Division

Received by:  <hr/> Printed Name & Signature Administrative Assistant V Records Management Division	Noted by:  <hr/> Printed Name & Signature Records Officer IV Records Management Division	Approved by:  <hr/> Printed Name & Signature Department Manager MIS/GIS Department
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**DELIVERY RECEIPT**

Received by:   
Printed Name & Signature

Date March 21, 2024

**CAVP FOR LEGAL SERVICES  
RECEIVED**

BY: ANGELIKA  
DATE: MAR 21 2024  
TIME: 4:35 PM



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20 March 2024

**Ms TERESITA C. GUEVARRA**  
*State Auditor V*  
*Supervising Auditor*  
**Commission on Audit**  
Clark Freeport Zone, Pampanga

	RECORDS MANAGEMENT DIVISION	
	RECEIVED BY:	<i>BOBBA</i>
	DATE: <i>03/21/24</i>	TIME: <i>4:15 PM</i>
	REF. No.	<i>AD-00165-2024</i>

Through : **Mr FRANCIS S. MAYLED**  
*State Auditor III*  
*OIC – Audit Team Leader*

Re : **Lease and Sublease Contracts**  
AOM No. 2024-05(2023)-CIAC

Dear **State Auditor Guevarra:**

With reference to the subject AOM on the lease agreements entered into by the Clark International Airport Corporation (CIAC) with various locators, we respectfully request your good office for an extension of time to address the observations of the Honorable Commission.

Rest assured that the CIAC is judiciously looking into the Commission’s comments, and that given the nature of the recommendations, the CIAC will be able to provide a comprehensive response on **25 March 2024**.

We hope that this request shall merit your favorable consideration as we continue to work together towards a better and more transparent governance.

Very truly yours,

**ARREY A. PEREZ**  
*President and CEO*

Copy furnished:

**Office of the Vice President for Administration and Finance**  
**Finance Department**  
**Marketing Department**  
*This Corporation*



(+63) 45 599 - 2888 to 97



Corporate Office Building  
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