

INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FOR NON-COMMON USED SUPPLIES AND EQUIPMENT (non-CSE) FOR FY 2021  
CLARK INTERNATIONAL AIRPORT CORPORATION

I. PROJECTS TO BE PROCURED THROUGH PUBLIC BIDDING/COMPETITIVE BIDDING:

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Approved Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
CB-1	Ground Maintenance Services	EMD	Competitive Bidding	Nov	Nov	Dec	Dec	Corporate Budget	2,900,000.00	2,900,000.00	-	Maintenance of 7.278 has sodded landside grounds
CB-2	Janitorial Services for CIAC	EMD	Competitive Bidding	Nov	Nov	Dec	Dec	Corporate Budget	2,290,000.00	2,290,000.00	-	To provide janitorial services at CIAC
CB-3	Provision of Petroleum for CIAC	PTD	Competitive Bidding	Nov	Nov	Dec	Dec	Corporate Budget	2,600,000.00	2,600,000.00	-	Gasoline and Diesoline
CB-4	Procurement of Security Services	ASD	Competitive Bidding	Nov	Nov	Dec	Dec	Corporate Budget	42,318,355.00	42,318,355.00	-	To provide security and safety for the people, properties and premises
CB-5	Improvement of CIAC Central Warehouse	EMD	Competitive Bidding	Mar	Mar	Apr	Apr	Corporate Budget	3,000,000.00	-	3,000,000.00	Improvement of CIAC Central Warehouse
CB-6	Supply, Installation, Testing and Commissioning of various AC units at CIAC building facilities	EMD	Competitive Bidding	Feb	Feb	Mar	Mar	Corporate Budget	5,000,000.00	-	5,000,000.00	Supply, Installation, Testing and Commissioning of various AC units at CIAC building facilities
CB-7	Data Leak Protection Solution (DPL Appliance)	MIS	Competitive Bidding	Mar	Mar	Apr	Apr	Corporate Budget	3,000,000.00	-	3,000,000.00	Procurement of Data Leak Protection Solution (DPL Appliance)
CB-8	Next Generation Firewall (UTM) Security and License	MIS	Competitive Bidding	Mar	Mar	Apr	Apr	Corporate Budget	5,000,000.00	-	5,000,000.00	Procurement of Next Generation Firewall (UTM) Security and License
TOTAL									66,108,355.00	50,108,355.00	16,000,000.00	

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## II. PROJECTS TO BE PROCURED THROUGH PUBLIC BIDDING/COMPETITIVE BIDDING (FUNDED BY BCDA):


Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Approved Budget (Php)
			Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		
Installation of Radar System	CIAC-EMD	Competitive Bidding	TBD	TBD	TBD	TBD	GAA	264,000,000.00
Control Tower Equipment	CIAC-EMD	Competitive Bidding	TBD	TBD	TBD	TBD	GAA	75,000,000.00
Detailed Architectural and Engineering Design of the Second Runway	CIAC-EMD	Competitive Bidding	TBD	TBD	TBD	TBD	GAA	125,000,000.00
TOTAL								464,000,000.00

## III. PROJECTS TO BE PROCURED THROUGH SECTION 50 DIRECT CONTRACTING:

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Approved Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
DC-1	Electricity	EMD	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	7,200,000.00	7,200,000.00	-	Power supply for CIAC consumption (Clark Electric)
DC-2	Garbage Disposal	EMD	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	200,000.00	200,000.00	-	Collection of garbage surrounding the COB and support building facilities
DC-3	Water and Sewer Services	EMD	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	600,000.00	600,000.00	-	Water supply for CIAC consumption (Clark Water)
DC-4	Internet Connection Services	MIS	Direct Contracting Section 50 (a)	N/A	N/A	Monthly	Monthly	Corporate Budget	1,200,000.00	1,200,000.00	-	Renewal of contract with ComClark Network and Technology Corporation and PLDT
DC-5	Telecommunication Services (Landline)	OP, EMD, VP F&A	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	602,000.00	602,000.00	-	For communication purposes of CIAC (PLDT, Globe and Smart Telecom)
DC-6	Procurement of Mobile Pre-paid Cards	HRD	Direct Contracting Section 50 (a)	N/A	N/A	Mar Jun Sept Dec	Mar Jun Sept Dec	Corporate Budget	350,000.00	350,000.00	-	To ease communication of entitled officers/employees (Smart Telecom, Globe, Sun)
DC-7	Maintenance of service vehicles (new vehicles)	PTD	Direct Contracting	N/A	N/A	Monthly	Monthly	Corporate Budget	250,000.00	250,000.00	-	Includes change oil and aircon repair



			Section 50 (b) & (c)									
DC-8	Procurement of vehicle spare parts	PTD	Direct Contracting Section 50(b)	N/A	N/A	Monthly	Monthly	Corporate Budget	150,000.00	150,000.00	-	For the replacement of worn-out parts of Motor Vehicles
DC-9	Procurement of office supplies to be procured from exclusive dealer or manufacturer	Various	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	250,000.00	250,000.00	-	Procurement of TN414 (photocopier toner), Fuji Xerox photocopier drum & toner, Copylandia
DC-10	Telecommunication Account	COA	Direct Contracting Section 50 (a)	N/A	N/A	Monthly	Monthly	Corporate Budget	20,000.00	20,000.00	-	Payment for Postpaid Plan
DC-11	Repair and Maintenance of Photocopier	PTD	Direct Contracting Section 50 (b)&(c)	N/A	N/A	Monthly	Monthly	Corporate Budget	30,000.00	30,000.00	-	Fuji Xerox and Copylandia (Repair and Maintenance of Office Equipment)
DC-12	Meals during training	HRD	Direct Contracting Section 50 (a)	N/A	N/A	Monthly	Monthly	Corporate Budget	100,000.00	100,000.00	-	Meals during training (Fast food)
DC-13	Meals during the celebration of Women's Month	Comrel	Direct Contracting Section 50 (a)	N/A	N/A	Mar	Mar	Corporate Budget	15,000.00	15,000.00	-	Meals during GAD Celebration of Women's Month (Fast food)
DC-14	Meals during GAD – related trainings	Comrel	Direct Contracting Section 50 (a)	N/A	N/A	Quarterly	Quarterly	Corporate Budget	150,000.00	150,000.00	-	Trainings/Activities: -GAD Executive Briefing for Top Mgmt -GST for employees hired from 2018 to 2019 -HGDG & SDD for Supervisors and Managers -Performance Contract Crafting (integration of GAD requirements in the performance contract)
DC-15	Snacks/Meals for participants and volunteers during relief packages distribution	Comrel	Direct Contracting Section 50 (a)	N/A	N/A	To be determined	To be determined	Corporate Budget	7,500.00	7,500.00	-	Donation/Contribution Account
DC-16	Procurement of Environmental Literatures/Manuals/	SEMO	Direct Contracting Section 50 (a)	N/A	N/A	To be determined	To be determined	Corporate Budget	20,000.00	20,000.00	-	Other Supplies Account of SEMO

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	Guidelines and Occupational Safety and Health Literatures/Manuals/ Guidelines											
DC-17	Human Resource Information System (HRIS)	HRD	Direct Contracting Section 50 (a) and (b)	N/A	N/A	Jan	Jan	Corporate Budget	900,000.00	-	900,000.00	HRIS yearly subscription (for system/program troubleshooting, maintenance, updating, and minor revisions)
DC-18	Preventive maintenance of PSR and SSR Radar System of CIAC	EMD	Direct Contracting Section 50 (a) and (b)	N/A	N/A			Corporate Budget	9,300,000.00	9,300,000.00	-	Various maintenance works for PSR and SSR Radar System of CIAC
<b>TOTAL</b>									<b>21,344,500.00</b>	<b>20,444,500.00</b>	<b>900,000.00</b>	

#### IV. PROJECTS TO BE IMPLEMENTED THROUGH SECTION 52 (b) SHOPPING

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Approved Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
S-1	Procurement of various medicines and medical supplies	HRD	Shopping	Jan Apr July Oct	N/A	Jan Apr July Oct	Jan Apr July Oct	Corporate Budget	200,000.00	200,000.00	-	Drugs and Medicines - for CIAC use
S-2	Procurement of Vaccines	HRD	Shopping		N/A			Corporate Budget	592,500.00	592,500.00	-	Procurement of Anti-flu vaccines and pneumococcal vaccines (Healthcare Account)
S-3	Various supplies for childcare center	Comrel	Shopping		N/A			Corporate Budget	5,000.00	5,000.00		Childcare learning materials, first aid kit and toys such as but not limited to coloring books, story books for first time readers, assorted charts, flash cards, cartolina, manila paper, acrylic paint,

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												water color, paint brush, wooden puzzles, megablocks, table blocks
S-4	Procurement of assorted grocery items	OP, BOD, AVP- SDCM, VP-F&A, COA	Shopping	Monthly	N/A	Monthly	Monthly	Corporate Budget	246,000.00	246,000.00	-	For representation of officers
S-5	Procurement of Other Supplies	AD	Shopping	May	N/A	May	May	Corporate Budget	10,000.00	10,000.00	-	Procurement of Ring binding machine
S-6	Procurement of Printer	HRD	Shopping	TBD	N/A			Corporate Budget	15,000.00	15,000.00	-	For office use (Office Equipment Account)
S-7	Procurement of Office Supplies	Various	Shopping	Quarterly	N/A			Corporate Budget	200,000.00	200,000.00	-	Procurement of various office supplies not available in PS-DBM
S-8	Procurement of Other Supplies	SEMO	Shopping	1 <sup>st</sup> -2 <sup>nd</sup> Qtr				Corporate Budget	96,000.00	96,000.00	-	Procurement of New Fire Extinguishers
S-9	Procurement of Other Supplies	CPD	Shopping	1 <sup>st</sup> -4 <sup>th</sup> Qtrt	N/A			Corporate Budget	10,000.00	10,000.00	-	One of (1) visitor's chair, various books and other library materials related Strategic Management and Land Use Planning and/or GIS
<b>TOTAL</b>									<b>1,374,000.00</b>	<b>1,374,000.00</b>	<b>-</b>	

**V. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.5 AGENCY-TO-AGENCY:**

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Approved Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
ATA-1	Printing of Official Receipts	TD	Agency to Agency	N/A	N/A	Jan	Jan	Corporate Budget	30,000.00	30,000.00	-	For the use of the Treasury Department in the discharge of its functions
ATA-2	Procurement of Subsidiary Ledger	AD	Agency to Agency	N/A	N/A	Aug	Aug	Corporate Budget	3,000.00	3,000.00	-	For Accounting Department use (Printing and Binding Account)
ATA-3	Printing of Inspection and Acceptance	PTD	Agency to Agency	N/A	N/A	Jun	Jun	Corporate Budget	5,000.00	5,000.00	-	For the use of the Property and Transportation

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	Report (IAR)											Department in the discharge of its functions
ATA-4	Printing of Property Acknowledgment Receipt (PAR)	PTD	Agency to Agency	N/A	N/A	Jun	Jun	Corporate Budget	1,600.00	1,600.00	-	
ATA-5	Printing of Property Card	PTD	Agency to Agency	N/A	N/A	Jun	Jun	Corporate Budget	1,600.00	1,600.00	-	
ATA-6	Printing of Stock Card	PTD	Agency to Agency	N/A	N/A	Jun	Jun	Corporate Budget	1,600.00	1,600.00	-	
ATA-7	Procurement of Office Supplies thru PS-DBM	various	Agency to Agency	N/A	N/A	Jan Apr July Oct	Jan Apr July Oct	Corporate Budget	140,000.00	140,000.00	-	Procurement of Office Supplies thru PS-DBM
ATA-8	Procurement of Office Supplies thru PS-DBM	COA	Agency to Agency	N/A	N/A	Jan Apr July Oct	Jan Apr July Oct	Corporate Budget	76,289.90	76,289.90	-	
ATA-9	Training venue	HRD	Agency to Agency	N/A	N/A	Quarterly		Corporate Budget	60,000.00	60,000.00	-	Rental of venue for trainings (CDC)
TOTAL									319,089.90	319,089.90	-	

**VI. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.6 SCIENTIFIC, SCHOLARLY OR ARTISTIC WORK, EXCLUSIVE TECHNOLOGY AND MEDIA SERVICES:**

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Approved Budget (Php)			Remarks (brief description of project)
				Advertisement	Sub/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
SSAE M-1	Newspaper advertisements	LSD	SSAEM Section 53.6 (e)	N/A	N/A	Jan Apr July Oct	Jan Apr July Oct	Corporate Budget	50,000.00	50,000.00	-	Newspaper advertisements pertaining to legal matters
SSAE M-2	Production and placement of various types of media advertisement, TVCs, RC, newspapers, magazines, souvenir programs, business journals, yearbooks	MD	SSAEM Section 53.6 (e)	N/A	N/A	Jan Apr July Oct	Jan Apr July Oct	Corporate Budget	200,000.00	200,000.00	-	Advertisement of leasable areas
TOTAL									250,000.00	250,000.00	-	

**VII. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.7 HIGHLY TECHNICAL CONSULTANTS:**

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Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Approved Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
HTC-1	Consultancy Services	OP	Highly Technical Consultant	N/A	N/A	1st Quarter	1st Quarter	Corporate Budget	2,500,000.00	2,500,000.00	-	Consultancy Services
HTC-2	Consultancy Services	HRD	Highly Technical Consultant	N/A	N/A	1st Quarter	1st Quarter	Corporate Budget	360,000.00	360,000.00		HR Consultant (Reorganization/ Competency Framework/CPCS)
TOTAL									2,860,000.00	2,860,000.00	-	

**VIII. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.9 SMALL VALUE PROCUREMENT (SVP):**

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Approved Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
SVP-1	Printing and Binding Services	various	SVP	Jan Apr July Oct	N/A	Jan Apr July Oct	Jan Apr July Oct	Corporate Budget	516,010.00		-	
		IAD								1,500.00		Reproduction of office documents and other binding services
		BOD								23,760.00		Printing of business cards, memo/note pads
		OP								10,000.00		Printing of CIAC Newsletter
		CCO								149,200.00		business cards, memo/note pads
		SDCM								5,000.00		Procurement of memo/note pads, printing of tarpaulin
		QO								5,000.00		Printing of business cards, memo/note pads, printing and binding of annual report, strategic planning manual
		CPD								239,550.00		business cards, memo/note pads
		MIS								2,000.00		
		HRD								5,000.00		
		Comrel								1,500.00		
		LSD								2,000.00		
		AVP								4,000.00		
		LGCSS										

		VP AOMG								5,000.00		Printing of business cards, memo/note pads
		ASD								1,000.00		Printing of various security signage/ tarpaulin
		EMD								5,000.00		Printing of plans and other various documents
		PD								5,000.00		
		VP F&A								2,400.00		Printing of business cards and memo/note pads
		TD								30,000.00		
		PTD								10,000.00		
		AD								4,100.00		Printing of business cards, memo/note pads and bookbinding
SVP-2	Auditing Services	COA	SVP		N/A			Corporate Budget	517,852.00	517,852.00	-	Various purchases of goods and services for Auditing functions.
SVP-3	Procurement of Office Equipment	HRD and CCO	SVP		N/A			Corporate Budget	265,500.00	-	265,500.00	Portable sound system, DLSR with tripod, video light and microphone (Office Equipment Account)
SVP-4	Procurement of Standing Shelves	HRD	SVP		N/A			Corporate Budget	150,000.00	-	150,000.00	Furniture and Fixtures Account
SVP-5	Multi-functional copier	RMO	SVP		N/A			Corporate Budget	250,000.00	-	250,000.00	IT Equipment and Software Account
SVP-6	Digital Table top scanner	RMO	SVP		N/A			Corporate Budget	60,000.00	-	60,000.00	IT Equipment and Software Account
SVP-7	Boardroom equipment upgrade	MIS	SVP		N/A			Corporate Budget	1,000,000.00	-	1,000,000.00	Various IT Equipment and Softwares (IT Equipment and Software Account)
SVP-8	Upgrading of RMIS	RMO	SVP		N/A			Corporate Budget	900,000.00	-	900,000.00	IT Equipment and Software Account
SVP-9	Procurement of Relief Packages for Disaster Victims	Comrel	SVP	To be determined	N/A	To be determined	To be determined	Corporate Budget	150,000.00	150,000.00	-	Donation/Contribution Account
SVP-10	Tree Planting Project	Comrel	SVP		N/A			Corporate Budget	500,000.00	500,000.00	-	Training Account
SVP-11	Procurement of other supplies for BOD	BOD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	10,000.00	10,000.00	-	External Hard Drive, Presenter/Pointer
SVP-	Procurement of other	OP	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate	50,000.00	50,000.00	-	Various supplies such as,



12	supplies for OP					y		Budget				but not limited to, coffee maker, toiletries, gavel, desk calendar, etc.
SVP-13	Procurement of other supplies for RMO	RMO	SVP	Jul	N/A	Jul	Jul	Corporate Budget	30,000.00	30,000.00	-	Various supplies such as, but not limited to, UV Light Sanitizer, office/dept. stamps, etc.
SVP-14	Procurement of other supplies for CCO	CCO	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	5,000.00	5,000.00	-	Tripod and other accessories for digital camera/recorder
SVP-15	Procurement of other supplies for SDCM	SDCM	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	10,000.00	10,000.00	-	Presenter/Pointer and other computer paraphernalia
SVP-16	Procurement of other supplies for MIS	MIS	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	5,000.00	5,000.00	-	Various supplies such as, but not limited to, USB dongle, asstd. Cables, etc.
SVP-17	Procurement of other supplies for HRD	HRD	SVP	Feb	N/A	Feb	Feb	Corporate Budget	288,500.00	288,500.00	-	Other Supplies Expense - Procurement of safety shoes, rain boots and rain coats and other various Personal Protective Equipment, Safety Kits, and other Materials/ Equipment for Health and Safety Workplace
SVP-18	Procurement of other supplies for VP AOMG	VP AOMG	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	6,000.00	6,000.00	-	Procurement of kitchen utensils, toiletries, USB flash drive
SVP-19	Procurement of other supplies for SEMO	SEMO	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	983,252.00	983,252.00	-	Procurement of various supplies and equipment for COVID-19 response requirements and refill of fire extinguishers
SVP-20	Procurement of other supplies for ASD	ASD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	337,500.00	337,500.00	-	Procurement of Directional Signage/Informative Signage with Stainless Steel Stand, Ammunitions, Heavy Duty Padlock with Chain, Traffic Cones
SVP-21	Procurement of other supplies for PD	PD	SVP	Oct	N/A	Oct	Oct	Corporate Budget	150,000.00	150,000.00	-	Procurement of Christmas Decors
SVP-22	Procurement of other supplies for VP-A&F	VP-A&F	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	10,000.00	10,000.00	-	Procurement of other supplies and toiletries

SVP-23	Procurement of other supplies for PTD	PTD	SVP	Mar	N/A	Mar	Mar	Corporate Budget	20,000.00	20,000.00	-	Procurement of Philippine Flags, Padlock/ship chain, plastic rope, barcode label /sticker, barcode carbon ribbon
SVP-24	Rental of Utility Services, Hauling Services, Rental of Heavy Equipment and other items	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	Rental of Utility Services, Hauling Services, Rental of Heavy Equipment and other items
SVP-25	Procurement of spare parts for heavy equipment such as oils, batteries, etc.	PTD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	30,000.00	30,000.00	-	Replacement of worn-out parts of heavy equipment (Repair and Maintenance of Heavy Equipment Account)
SVP-26	Procurement of materials used for change oil of trucks, tractors, mowers, etc.	PTD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	20,000.00	20,000.00	-	Repair and Maintenance of Heavy Equipment Account
SVP-27	Maintenance of service vehicles (old vehicles)	PTD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	250,000.00	250,000.00	-	Repair and Maintenance of motor vehicles includes change oil and aircon repair and maintenance, machine works and vulcanizing
SVP-28	Procurement of Tires	PTD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	150,000.00	150,000.00	-	Repair and maintenance of motor vehicles
SVP-29	Procurement of Batteries	PTD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	100,000.00	100,000.00	-	Repair and maintenance of motor vehicles
SVP-30	Repair and Maintenance of Office Equipment	CCO	SVP	To be determined	N/A	To be determined	To be determined	Corporate Budget	15,000.00	15,000.00	-	Repair and Maintenance of (DSLR Camera, Video Camera, LED TV and other Office Equipment)
SVP-31	Repair and Maintenance of Office Equipment	PTD	SVP	To be determined	N/A	To be determined	To be determined	Corporate Budget	20,000.00	20,000.00	-	Repair of office equipment and furniture and fixtures
SVP-32	Repair and Maintenance of Office Equipment	ASD	SVP	To be determined	N/A	To be determined	To be determined	Corporate Budget	5,000.00	5,000.00	-	Repair and Maintenance of various Office Equipment
SVP-33	Repair and Maintenance of Office Equipment	BACSec	SVP	To be determined	N/A	To be determined	To be determined	Corporate Budget	30,000.00	30,000.00	-	Repair of photocopier




SVP-34	Repair and maintenance of IT Equipment	MIS	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	221,000.00	221,000.00	-	CIAC payroll database system, parts and preventive maintenance for unforeseen cases of breakdown, R&M and upgrade of various IT Equipment, R&M and upgrade of Server
SVP-35	Repair and maintenance of IT Equipment	BACSec	SVP	Jun	N/A	Jun	Jun	Corporate Budget	10,000.00	10,000.00	-	Repair of printer and fax machine
SVP-36	Repair and Maintenance of Communication Equipment	ASD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	25,000.00	25,000.00	-	Repair and maintenance of various communication equipment (base radio, handheld radio)
SVP-37	Repair and Maintenance of PPE	SEMO	SVP					Corporate Budget	37,000.00	37,000.00		Refill of fire extinguishers
SVP-38	Postage & Deliveries	RMO	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	180,000.00	180,000.00	-	Communication account, post-office and courier service
SVP-39	Catering services for planned meetings	BOD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	300,000.00	300,000.00	-	For official meetings/gatherings
SVP-40	Catering services for planned meetings	OP	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	100,000.00	310,000.00	-	Catering services for planned meetings
SVP-41	Conduct of media events	CCO	SVP	Nov	N/A	Nov	Nov	Corporate Budget	100,000.00	100,000.00	-	Meals, materials, hotel accommodation and other related expenses to be used for media fam tour Conduct of Media Events (round table discussion/kapihan, bloggers meet & greet, etc.) – professional fees/honoraria, food of participants, venue, materials needed, other logistics, etc.
SVP-42	Procurement of drinking water for all CIAC employees	HRD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	80,000.00	80,000.00	-	Water provision for officers/employees consumption
SVP-43	Annual Physical Exam for employees	HRD	SVP	Aug	N/A	Aug	Aug	Corporate Budget	75,000.00	75,000.00	-	Health care of CIAC officers/employees includes Complete Blood Count with ,

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												Cholesterol Test and Fasting Blood Sugar Test, Chest X-ray, ECG, Urinalysis, Physical Examination
SVP-44	Random Drug Testing	HRD	SVP	To be determined	N/A	To be determined	To be determined	Corporate Budget	22,500.00	22,500.00	-	Random Drug Testing
SVP-45	Procurement of services/ spare parts for the repair & replacement of Engine Control & Protection Modules and Auto-Transfer Switches	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	300,000.00	300,000.00	-	For the repair and maintenance of Emergency Standby Generators
SVP-46	Scheduled Replacement of Fuel, Oil, Water & Air-Filters	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	10,000.00	10,000.00	-	
SVP-47	Change/Addition of Battery Solution, Engine Oil, Greases, Coolant & Degreasers	EMD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	10,000.00	10,000.00	-	
SVP-48	Procurement of services/ spare parts for the repair & replacement of Defective Batteries, Chargers, Worn-out Fan Belts & Burnt-out Starters & Relays	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	
SVP-49	Preventive Maintenance Services (Level II) for generator sets (COB, ASD, Annex, Tower and Tower Lights)	EMD	SVP	Feb	N/A	Feb	Feb	Corporate Budget	350,000.00	350,000.00	-	
SVP-50	Procurement of Diesel Fuel	EMD	SVP	Jun	N/A	Jun	Jun	Corporate Budget	300,000.00	300,000.00	-	For fuel replenishment for generator sets (COB, ASD, Annex, Tower and Tower Lights)
SVP-51	Preventive maintenance of AC equipment at NAVAIDS facilities (airside)	EMD	SVP	Feb May Aug Nov	N/A	Feb May Aug Nov	Feb May Aug Nov	Corporate Budget	500,000.00	500,000.00		Materials/Logistics for maintenance of AC Equipment at NAVAIDS Facilities

SVP-52	Procurement of spare parts/ Services for the Repair & Replacement of Roadway Lighting Fixtures, Lamps/Bulbs & Accessories	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	100,000.00	100,000.00	-	For the repair and maintenance of Parking & Street Lighting System (EPE Structures)
SVP-53	Procurement of spare parts/ Services for the Repair & Replacement of Power Cables & Splicing Accessories	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	75,000.00	75,000.00	-	
SVP-54	Procurement of spare parts/ Services for the Replacement of Circuit Breakers, Contactors, Auxiliary Relays and Switches	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	75,000.00	75,000.00	-	
SVP-55	Maintenance of landscaped/ sodded areas at COB and other support building facilities	EMD	SVP	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	1,000,000.00	1,000,000.00	-	Repair and maintenance of Land Improvements
SVP-56	Procurement of various supplies for ground maintenance	EMD	SVP	Jan	N/A	Jan	Jan	Corporate Budget	200,000.00	200,000.00	-	
SVP-57	Installation of various directional/traffic signages	EMD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	300,000.00	300,000.00	-	
SVP-58	Maintenance of bollards and drop bars	EMD	SVP	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	1,000,000.00	1,000,000.00	-	
SVP-59	Procurement of various construction supplies for the repair and maintenance of various building facilities including Day Care Center	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	500,000.00	500,000.00	-	Repair and maintenance of various building facilities
SVP-60	Pest control on various building facilities	EMD	SVP	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Corporate Budget	300,000.00	300,000.00	-	


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SVP-61	Procurement of spare parts/services for the Upgrading of Lighting & Control System including Emergency Lighting	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	1,000,000.00	1,000,000.00	-	
SVP-62	Procurement of spare parts/services for the Replacement and/or Rehabilitation of Power Distribution System (Receptible Outlets, Circuit Breakers, Wire Cables, Grounding Rods Surge-Suppressors & Others	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	500,000.00	500,000.00	-	
SVP-63	Procurement of spare parts/services for the Repair, Replacement and/or Rehabilitation of Roof & Wall Exhausters at Electro-Mec'l. Rms Kitchens & Comfort Rooms (Motors, Fan Blades, Bearings, Drive Belts & Pulleys, Flexible Ducts, Louvers, Paints, Degreasers, Bell & Pulleys Lubricants & Other Accessories)	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	250,000.00	250,000.00	-	Electro-Mechanical Services, Spare & Replacement Parts
SVP-64	Procurement of spare parts/services for the Repair & Replacement of Defective Rotary-Type compressors, fan motors & other aux.	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	200,000.00	200,000.00	-	
SVP-65	Procurement of spare parts/services for the Chemicals for the Periodic Maintenance-Services of evaporators & condenser coil for	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	

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	Split-Window AC											
SVP-66	Procurement of spare parts/services for the Replacement of Defective Circuit Breakers, Contactors, overload, aux, relays & switches	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	200,000.00	200,000.00	-	
SVP-67	Procurement of Gases, pipe-fittings, filter dryers & strainers electrodes, paints and other consumables	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	
SVP-68	Preventive Maintenance Services for electrical rooms (breaker, electrical panels and wirings, etc.)	EMD	SVP	1 <sup>st</sup> Quarter	N/A	1 <sup>st</sup> Quarter	1 <sup>st</sup> Quarter	Corporate Budget	800,000.00	800,000.00	-	
SVP-69	Procurement of spare parts/services for the repair & replacement of telephone cables, outlets & terminals	EMD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	100,000.00	100,000.00	-	Communication services, spare & replacement parts
SVP-70	Procurement of spare parts/services for the Repair & replacement of LAN cables and outlets	EMD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	100,000.00	100,000.00	-	
SVP-71	Procurement of gases, pipe fittings, filter dryers & strainers electrodes, paints and other consumables	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	Communication services, spare & replacement parts
SVP-72	Preventive Maintenance Services for FDAS & PABX	EMD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	500,000.00	500,000.00	-	
SVP-73	Procurement of various construction supplies for the repair and maintenance of staff houses	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	500,000.00	500,000.00	-	Repair and Maintenance-Staff houses

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SVP-74	Pest Control	EMD	SVP	2 <sup>nd</sup> Quarter	N/A	2 <sup>nd</sup> Quarter	2 <sup>nd</sup> Quarter	Corporate Budget	200,000.00	200,000.00	-	
SVP-75	Supply and installation of wallpaper, curtain blinds, carpets & other items	EMD	SVP	Aug	N/A	Aug	Aug	Corporate Budget	500,000.00	500,000.00	-	
SVP-76	Christmas Party	HRD	SVP	Dec	N/A	Dec	Dec	Corporate Budget	250,000.00	250,000.00	-	Christmas event in CIAC - to include catering services and gift packs, stipend, flowers, sound system & lights
SVP-77	Anniversary Celebration	HRD	SVP	Feb	N/A	Feb	Feb	Corporate Budget	250,000.00	250,000.00	-	In commemoration of CIAC Anniversary to include procurement of flowers, tarpaulin, tokens, stipend, meals, rentals of chairs & tables
SVP-78	Subscription Account	OP	SVP	Daily	N/A	Daily	Daily	Corporate Budget	50,000.00	50,000.00		Subscription newspaper and magazines
SVP-79	Newspaper and magazine subscription	CCO	SVP	Daily	N/A	Daily	Daily	Corporate Budget	144,000.00	144,000.00	-	Procurement of various newspaper (local & national) and magazine subscription to update end-users on the current local and national news
SVP-80	Cable TV and Newspaper Subscription	OAVP-SDCM	SVP	Monthly Daily	N/A	Monthly Daily	Monthly Daily	Corporate Budget	18,000.00	18,000.00	-	To update end-users on the current global news
SVP-81	Procurement of various Office Supplies that do not fall under Shopping	Various	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	400,000.00	400,000.00	-	Procurement of various Office Supplies (e.g. toner for printers) that do not fall under Shopping and not available in PS-DBM
SVP-82	Firewall Renewal	MIS	SVP	Jan	N/A	Jan	Jan	Corporate Budget	200,000.00	200,000.00	-	Renewal of firewall
SVP-83	Integrated Accounting Information System (SAP)	MIS	SVP	Jan	N/A	Jan	Jan	Corporate Budget	500,000.00	500,000.00	-	Integrated Accounting Information System

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SVP-84	Antivirus & E-Mail Appliance Renewal	MIS	SVP	Jan	N/A	Jan	Jan	Corporate Budget	750,000.00	750,000.00	-	Renewal of Antivirus & E-Mail Appliance
SVP-85	Production of marketing collaterals	MD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	1,000,000.00	1,000,000.00	-	Procurement of investor kits, giveaways
SVP-86	Conduct of corporate marketing events	MD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	200,000.00	200,000.00	-	Includes inaugurals, groundbreakings, product launches
SVP-87	Conduct of CIAC locators Satisfaction Survey	MD	SVP	Oct	N/A	Oct	Oct	Corporate Budget	250,000.00	250,000.00	-	Conduct of CIAC locators Satisfaction Survey
SVP-88	Materials/logistics needed and gift/token for women	Comrel	SVP	Mar	N/A	Mar	Mar	Corporate Budget	60,000.00	60,000.00	-	In Celebration of National Women's Month (t-shirt, flowers, activity)
SVP-89	Training venue including meals and accommodation	HRD	SVP	N/A	N/A	Quarterly	Quarterly	Corporate Budget	140,000.00	140,000.00	-	Hotel accommodation for venue of training, seminars, conferences and/ gatherings purposes of CIAC
SVP-90	Procurement of equipment for lactating room	ComRel	SVP	Jan	Jan	Feb	Feb	Corporate Budget	15,000.00	15,000.00		Procurement of Refrigerator
SVP-91	Procurement of supplies for the improvement of lactating room	ComRel	SVP	Jan	Jan	Feb	Feb	Corporate Budget	100,000.00	100,000.00		Installation of portable sink
SVP-92	Celebration of VAWC	ComRel	SVP					Corporate Budget	50,000.00	50,000.00		Materials/logistics needed and gift/token (t-shirts) during the celebration of VAWC
SVP-93	GAD Activities	ComRel	SVP	As need arises				Corporate Budget	12,000.00	12,000.00		Meals for GAD meeting
SVP-94	Materials/logistics needed in the conduct of GAD related trainings	ComRel	SVP	Jan Apr Aug Dec	Jan Apr Aug Dec	Jan Apr Aug Dec	Jan Apr Aug Dec	Corporate Budget	11,000.00 150,000.00	11,000.00 150,000.00	-	Materials/logistics needed in the conduct of GAD related trainings (includes hotel accommodation for speakers)
SVP-95	Monitoring of drinking water	SEMO	SVP		N/A			Corporate Budget	237,600.00	237,600.00		Monitoring of drinking water
TOTAL									22,892,714.00	20,267,214.00	2,625,500.00	

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Recommending approval:

GERRY A. NAGUIT  
Member, BAC

ENGR. FEDERICO E. PRIMERO, JR.  
Member, BAC

MELISSA D. FELICIANO  
Member, BAC

ATTY. RUSTICO G. QUIZON III  
Member, BAC

ATTY. MISHEENA JOYCE C. TIATCO  
Vice-Chairperson, BAC

IRISH C. CALAGUAS  
Chairperson, BAC

Approved by:

GEN. AARON N. AQUINO (Ret.)  
President and CEO