ANNUAL PROCUREMENT PLAN (APP) FOR NON-COMMON USE SUPPLIES AND EQUIPMENT (non-CSE) FOR FY 2023
CLARK INTERNATIONAL AIRPORT CORPORATION

I. PROJECTS TO BE PROCURED THROUGH PUBLIC BIDDING/COMPETITIVE BIDDING:

Code	Procurement Program/Project	End-user/ OPR	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Estimated Budget (Php)			Remarks
					Advertisement	Sub / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief description of project)
CB-1	Ground Maintenance Services	EMD	No	Competitive Bidding	Oct-22	Oct-22	Nov-22	Nov-22	Corporate Budget	14,000,000.00	14,000,000.00	-	Maintenance of CIAC sodded grounds
CB-2	Janitorial Services for CIAC	EMD	No	Competitive Bidding	Oct-22	Oct-22	Nov-22	Nov-22	Corporate Budget	2,890,200.00	2,890,200.00	-	To provide janitorial services at CIAC
CB-3	Provision of Petroleum for CIAC	PTD	No	Competitive Bidding	Oct-22	Oct-22	Nov-22	Nov-22	Corporate Budget	5,459,472.00	5,459,472.00	-	Gasoline and Diesoline for vehicles and generator sets (COB, ASD, Annex, Tower and Tower Lights)
CB-4	Procurement of Security Services	ASD	No	Competitive Bidding	Oct-22	Oct-22	Nov-22	Nov-22	Corporate Budget	33,773,953.00	33,773,953.00	-	Contracting the services of Private Security Agency Guards to provide security and safety for the people, properties and premises
CB-5	Outsourcing of Services for CIAC	HRD	No	Competitive Bidding	Oct-22	Oct-22	Nov-22	Nov-22	Corporate Budget	10,019,314.00	10,019,314.00	-	Outsourcing of Services for CIAC
CB-6	Supply, Installation, Testing and Commissioning of Various Split-Type Airconditioning Units at the CIAC Building facilities	EMD	No	Competitive Bidding	Feb	Feb	Mar	Mar	Corporate Budget	3,950,000.00	-	3,950,000.00	Supply, Installation, Testing and Commissioning of Various Split-Type Airconditioning Units at the CIAC Building facilities
CB-7	Waterproofing/Roof Replacement of the Corporate Office Building	EMD	No	Competitive Bidding	Mar	Mar	Apr	Apr	Corporate Budget	10,000,000.00	-	10,000,000.00	Waterproofing of the Corporate Office Building
CB-8	Supply and Delivery of Brand New Vehicles	PTD	No	Competitive Bidding	Mar	Mar	Apr	Apr	Corporate Budget	11,000,000.00	-	11,000,000.00	Supply and Delivery of Brand New Vehicles
CB-9	Procurement of Document Scanner and A3 colored laser printer	MIS	No	Competitive Bidding	Mar	Mar	Apr	Apr	Corporate Budget	1,425,000.00	1,125,000.00	300,000.00	Procurement of Document Scanner to be used for RMO Systems and A3 colored laser printer

CB-10	Procurement of Network Storage and Manageable Switches (POE)	MIS	No	Competitive Bidding	Apr	Apr	May	May	Corporate Budget	7,000,000.00	-	7,000,000.00	Procurement of Network Storage (Storage Area Network/SCSI) and Manageable Switches (POE)
CB-11	Boundary Stake-out Survey on Precinct 2 - Areas	CPD	No	Competitive Bidding	Apr	Apr	May	May	Corporate Budget	4,024,583.00	4,024,583.00	-	Parcel Boundaries and Provision of concrete markers for the CCAC MDP Implementation
CB-12	Rehabilitation of ASD Building (Phase 2) and Repainting of motorpool building, carpentry and motorpool office	EMD	No	Competitive Bidding	Jul	Jul	Aug	Aug	Corporate Budget	6,000,000.00	-	6,000,000.00	Rehabilitation of ASD Building (Phase 2) (Replacement of existing floor tiles; repair of offices and partitions; repainting works) and Repainting of motorpool building, carpentry and motorpool office
									TOTAL	**109,542,522.00**	**71,292,522.00**	**38,250,000.00**	

II. PROJECTS TO BE PROCURED THROUGH SECTION 50 DIRECT CONTRACTING:

Code	Procurement Program/Project	End-user/ OPR	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Estimated Budget (Php)			Remarks
					Advertisement	Sub / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief description of project)
DC-1	Electricity Expense	EMD	No	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	6,600,000.00	6,600,000.00	-	Power supply for CIAC consumption (Clark Electric)
DC-2	Garbage Disposal	EMD	No	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	300,000.00	300,000.00	-	Collection of garbage surrounding the COB and support building facilities (Metro Clark Waste Management)
DC-3	Water Expense	EMD	No	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	600,000.00	600,000.00	-	Water supply for CIAC consumption (Clark Water)
DC-4	Telecommunication Services (Landline)	OP, EMD	No	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	478,000.00	478,000.00	-	For communication purposes of CIAC (PLDT)

DC-5	Internet Connection Services	MIS	No	Direct Contracting Section 50 (a)	N/A	N/A	Monthly	Monthly	Corporate Budget	1,200,000.00	1,200,000.00	-	Renewal of contract with ComClark Network and Technology Corporation
DC-6	Maintenance of service vehicles	PTD	No	Direct Contracting Section 50 (b) & (c)	N/A	N/A	TBD	TBD	Corporate Budget	250,000.00	250,000.00	-	(Repair and Maintenance –Motor Vehicle) Includes change oil, aircon repair and other services from the exclusive dealer or manufacturer
DC-7	Repair and Maintenance of Copier	PTD	No	Direct Contracting Section 50 (b)&(c)	N/A	N/A	TBD	TBD	Corporate Budget	30,000.00	30,000.00	-	Repair and Maintenance of Office Equipment
DC-8	Anti-virus and e-mail, web appliance	MIS	No	Direct Contracting Section 50 (b)	N/A	N/A	Jan	Jan	Corporate Budget	750,000.00	750,000.00	-	Subscription Account of MIS Renewal of Anti-virus and e-mail, web appliance
DC-9	Domain Name and SSL (www.ciac.ph)	MIS	No	Direct Contracting Section 50 (b)	N/A	N/A	Jan	Jan	Corporate Budget	30,000.00	30,000.00	-	Subscription Account of MIS Renewal of Domain Name and SSL (www.ciac.ph)
DC-10	Domain Name and SSL (www.ciac.com)	MIS	No	Direct Contracting Section 50 (b)	N/A	N/A	Jan	Jan	Corporate Budget	30,000.00	30,000.00	-	Subscription Account of MIS Renewal of Domain Name and SSL (www.ciac.com)
DC-11	Repair and Maintenance of IT Equipment	MIS	No	Direct Contracting Section 50 (a)	N/A	N/A	TBD	TBD	Corporate Budget	40,000.00	40,000.00	-	Adjustment/Updating of CIAC Payroll System
DC-12	Subscription to ArcGIS	CPD	No	Direct Contracting Section 50 (a)	N/A	N/A	Jan	Jan	Corporate Budget	757,064.00	757,064.00	-	Subscription Account of CPD
DC-13	Procurement of books/materials related to Strategic Development and Corporate Management	CPD	No	Direct Contracting Section 50 (a)	N/A	N/A	Sept	Sept	Corporate Budget	3,500.00	3,500.00	-	Procurement of books/materials related to Strategic Development and Corporate Management

DC-14	Procurement of books/materials related to Urban/Smart City Planning and Development	CPD	No	Direct Contracting Section 50 (a)	N/A	N/A	Jun	Jun	Corporate Budget	3,500.00	3,500.00	-	Procurement of books/materials related to Urban/Smart City Planning and Development
DC-15	Procurement of books/materials related to Basic Architecture/Engineering (101) in aviation	CPD	No	Direct Contracting Section 50 (a)	N/A	N/A	Mar	Mar	Corporate Budget	3,500.00	3,500.00	-	Procurement of books/materials related to Basic Architecture/Engineering (101) in aviation
DC-16	Cable TV and Internet Subscription	OP VP F&A	No	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	107,600.00	107,600.00	-	Cable and Internet Subscription
DC-17	Meals during trainings	HRD	No	Direct Contracting Section 50 (a)	N/A	N/A	TBD	TBD	Corporate Budget	200,000.00	200,000.00	-	Meals during trainings procured through fast food
									TOTAL	**11,383,164.00**	**11,383,164.00**	-	

III. PROJECTS TO BE IMPLEMENTED THROUGH SECTION 52 (b) SHOPPING

Code	Procurement Program/Project	End-user/ OPR	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Estimated Budget (Php)			Remarks
					Advertisement	Sub / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief description of project)
S-1	Procurement of office supplies not available in PS-DBM	PTD	No	Shopping	N/A	N/A	Quarterly	Quarterly	Corporate Budget	115,000.00	115,000.00	-	Procurement of office supplies not available in PS-DBM
									TOTAL	**115,000.00**	**115,000.00**	-	

IV. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.5 AGENCY-TO-AGENCY:

Code	Procurement Program/Project	End-user/ OPR	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Estimated Budget (Php)			Remarks
					Advertisement	Sub / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief description of project)
ATA-1	Printing of Official Receipts	TD	No	Agency to Agency	N/A	N/A	Jan, Jul	Jan, Jul	Corporate Budget	7,500.00	7,500.00	-	For the use of the TrD in the discharge of its functions (Printing ang Binding Account)

ATA-2	Procurement of Subsidiary Ledger	AD	No	Agency to Agency	N/A	N/A	4th Qtr	4th Qtr	Corporate Budget	5,000.00	5,000.00	-	For AcD use (Printing and Binding Account)
ATA-3	Printing of Purchase Order	PrD	No	Agency to Agency	N/A	N/A	Mar	Mar	Corporate Budget	42,500.00	42,500.00	-	For the use of the PrD in the discharge of its functions (Printing ang Binding Account)
ATA-4	Procurement of Office Supplies thru PS-DBM	PTD	No	Agency to Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	400,000.00	400,000.00	-	Procurement of Office Supplies thru PS-DBM
ATA-5	Procurement of fire extinguishers	SEMO	No	Agency to Agency	N/A	N/A	Mar	Mar	Corporate Budget	27,000.00	27,000.00	-	Procurement of fire extinguishers (Other Supplies Account)
									TOTAL	**482,000.00**	**482,000.00**	-	

V. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.6 SCIENTIFIC, SCHOLARLY OR ARTISTIC WORK, EXCLUSIVE TECHNOLOGY AND MEDIA SERVICES:

Code	Procurement Program/Project	End-user/ OPR	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Estimated Budget (Php)			Remarks
					Advertisement	Sub / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief description of project)
SSAEM-1	Newspaper advertisements	LSD	No	SSAEM Section	N/A	N/A	TBD	TBD	Corporate Budget	100,000.00	100,000.00	-	Newspaper advertisements pertaining to legal matters
SSAEM-2	Production and placement of various types of media advertisement, TVCs, RC, newspapers, magazines, souvenir programs, business journals, yearbooks	MD	No	SSAEM Section 53.6 (e)	N/A	N/A	TBD	TBD	Corporate Budget	200,000.00	200,000.00	-	Advertisement of leasable areas
SSAEM-3	Newspaper advertisements	BAC Sec	No	SSAEM Section 53.6 (e)	N/A	N/A	TBD	TBD	Corporate Budget	23,000.00	23,000.00	-	Newspaper advertisements pursuant to GPPB Resolution 04-2021
									TOTAL	**323,000.00**	**323,000.00**	-	

VI. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.9 SMALL VALUE PROCUREMENT (SVP):

Code	Procurement Program/Project	End-user/ OPR	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Estimated Budget (Php)			Remarks
					Advertisement	Sub / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief description of project)
SVP-1	Procurement of Oil,Lubricant and Fuel Filter	PTD	No	SVP	Jan, Apr, Aug, Dec	N/A	Jan, Apr, Aug, Dec	Jan, Apr, Aug, Dec	Corporate Budget	250,000.00	250,000.00	-	Procurement of Oil,Lubricant and Fuel Filter

SVP-2	Appraisal of Properties	PTD	No	SVP	Mar, Jun, Sept and Dec	N/A	Mar, Jun, Sept and Dec	Mar, Jun, Sept and Dec	Corporate Budget	300,000.00	300,000.00	-	Hiring the Services of a Property Appraiser (building and equipment)
SVP-3	Rental of copier	PTD	No	SVP	Jan	N/A	Jan	Jan	Corporate Budget	216,000.00	216,000.00	-	Rental of copiers
SVP-4	Rental of forklift	PTD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	144,000.00	144,000.00	-	Rental of forklift
SVP-5	Printing of business cards, memo/note pads	IAD, BOD, OP, CCO, BAC, SDCM, QO, CPD, MIS, Comrel, SCD, LSD, LGCSS, AOMG, EMD, PrD, MD, FAG, TD, AD	No	SVP	Jan, Jun	N/A	Jan, Jun	Jan, Jun	Corporate Budget	92,840.00	92,840.00	-	Printing of business cards, memo/note pads
SVP-6	Binding services	AD	No	SVP	1st Qtr	N/A	1st Qtr	1st Qtr	Corporate Budget	3,000.00	3,000.00	-	Bookboinding of CIAC Book of Accounts
SVP-7	Printing of tarpaulin	QO	No	SVP	Mar, Jun, Sept and Dec	N/A	Mar, Jun, Sept and Dec	Mar, Jun, Sept and Dec	Corporate Budget	3,000.00	3,000.00	-	ARTA related activities
SVP-8	Printing of Employee Manual	HRD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	58,760.00	58,760.00	-	Printing of Employee Manual
SVP-9	Printing of Identification Cards	HRD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	10,000.00	10,000.00	-	Printing of Identification Cards
SVP-10	Printing and Binding Expense	HRD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	42,480.00	42,480.00	-	Printing of desk pads, corporate clinic forms, HR forms, calling cards, tarpaulin
SVP-11	Printing of tarpaulin	SEMO	No	SVP	Mar, Jun, Sept, Dec	N/A	Mar, Jun, Sept, Dec	Mar, Jun, Sept, Dec	Corporate Budget	10,000.00	10,000.00	-	Printing of tarpaulin for information and education campaign, handouts, manuals
SVP-12	Printing of various security signages/tarpaulin	ASD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	5,000.00	5,000.00	-	Printing of various security signage/tarpaulin
SVP-13	Printing of Clark-In-Flight Magazine	CCO	No	SVP	Jun, Dec	N/A	Jun, Dec	Jun, Dec	Corporate Budget	300,000.00	300,000.00	-	Printing of Clark-In-Flight Magazine
SVP-14	Printing of Annual Report	CPD	No	SVP	1st Qtr	N/A	1st Qtr	1st Qtr	Corporate Budget	240,000.00	240,000.00	-	Printing of Annual Report

SVP-15	Printing of CIAC Strategic Plan Manual	CPD	No	SVP	4th Qtr	N/A	4th Qtr	4th Qtr	Corporate Budget	33,000.00	33,000.00	-	Printing of CIAC Strategic Plan Manual
SVP-16	Printing of CIAC Mission, Vision, Core Values Posters	CPD	No	SVP	1st Qtr	N/A	1st Qtr	1st Qtr	Corporate Budget	2,300.00	2,300.00	-	Printing of CIAC Mission, Vision, Core Values Posters and frames
SVP-17	Printing of updated CCAC MDP Posters	CPD	No	SVP	1st Qtr	N/A	1st Qtr	1st Qtr	Corporate Budget	2,000.00	2,000.00	-	Printing of updated CCAC MDP Posters
SVP-18	Printing of Records Operational Manual	RMO	No	SVP	Mar	N/A	Mar	Mar	Corporate Budget	25,000.00	25,000.00	-	Printing of Records Operational Manual
SVP-19	Printing of Plans	EMD	No	SVP	Jan, Jul	N/A	Jan, Jul	Jan, Jul	Corporate Budget	3,000.00	3,000.00	-	Printing of plans and other documents
SVP-20	Printing of billing invoices	AD	No	SVP	Jan-Jun	N/A	Jan-Jun	Jan-Jun	Corporate	25,000.00	25,000.00	-	Printing of billing invoices
SVP-21	Procurement of assorted grocery items	OP, BOD, VP-AOMG, VP-F&A, AVP-SDCM, AVP-LGCSS, COA	No	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	324,000.00	324,000.00	-	For representation of officers
SVP-22	Procurement of various medicines, medical supplies	HRD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	112,834.00	112,834.00	-	Drugs and Medicines Expense
SVP-23	Refill of medical oxygen	HRD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	2,000.00	2,000.00	-	Refill of medical oxygen
SVP-24	Laundry services	HRD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	2,000.00	2,000.00	-	Laundry services for beddings, linens, etc. used in the corporate clinic
SVP-25	Donation and Contribution	Comrel	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	200,000.00	200,000.00	-	Donation/Contribution Account a. Give Back CIAC - distribution of health related items such as face masks, alcohol, sanitizers, medicines, vitamins (medical mission); b. sponsorship (gift giving, share-a-food program); c. Assistance during calamities

SVP-26	GAD Trainings	Comrel	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	200,000.00	200,000.00	-	Procurement of logistics and meals during GAD Planning and Budgeting, Preparation of GPB and GAD AR, SDD, HGDG Simplified, Gender Fair Language, RA 11313, RA 9710, Magna Carta of Women, Fundamentals of Gender Mainstreaming, Different laws concerning women
SVP-27	Celebration of Women's Month	Comrel	No	SVP	Mar	N/A	Mar	Mar	Corporate Budget	100,000.00	100,000.00	-	Procurement of refreshment, t-shirt, tarpaulin, tokens, toiletries
SVP-28	"KASAMA KA, Juana" - A Women's Month Celebration with locators	Comrel	No	SVP	Mar	N/A	Mar	Mar	Corporate Budget	55,000.00	55,000.00	-	Seminars/Workshops/ Trainings for locators.Procurement of logistics, tokens and meals
SVP-29	Observance of 18-Day Campaign on VAWC	Comrel	No	SVP	Nov	N/A	Nov	Nov	Corporate Budget	198,000.00	198,000.00	-	Procurement of logistics and meals
SVP-30	CLIENT FOCUS: 18-Day Campaign on VAWC with locators	Comrel	No	SVP	Nov	N/A	Nov	Nov	Corporate Budget	24,000.00	24,000.00	-	Educating and empowering women on different laws concerning women. Procurement of logistics and meals
SVP-31	Plant A Tree & Adopt Water Shed Program (Phase 2)	Comrel	No	SVP	Jun	N/A	Jun	Jun	Corporate Budget	60,000.00	60,000.00	-	Sustaining Phase 1 Project in 2021. Procurement of logistics and meals
SVP-32	Printed Campaign	Comrel	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	20,000.00	20,000.00	-	Printing of advocacy materials related to GAD activities
SVP-33	Procurement of supplies for lactation room	Comrel	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	12,000.00	12,000.00	-	Procurement of breast pumps, milk storage bags, hand sanitizer, tissue, alcohol
SVP-34	Refreshment during GAD planning and meetings	Comrel	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	50,000.00	50,000.00	-	Refreshments during GAD planning and meetings
SVP-35	Procurement of other supplies for OP	OP	No	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	50,000.00	50,000.00	-	Procurement of various supplies such as, but not limited to toiletries, kitchenwares, etc.
SVP-36	Procurement of other supplies	SDCM	No	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	10,000.00	10,000.00	-	Procurement of toiletries, kitchenwares

SVP-37	Procurement of other supplies for MIS	MIS	No	SVP	Jan and Feb	N/A	Jan and Feb	Jan and Feb	Corporate Budget	38,500.00	38,500.00	-	Procurement of flash drive, external hard drive, digital recorder, wireless mouse, keyboard
SVP-38	Procurement of Personal Protective Equipment (PPE)	HRD	No	SVP	Feb	N/A	Feb	Feb	Corporate Budget	200,000.00	200,000.00	-	Procurement of Safety Shoes, Rain Boots, Rain Coats, and other required PPEs (Other supplies HRD) - for SEMO, Clinic, Security, EMD, and Transportation personnel
SVP-39	Procurement of safety kits	HRD	No	SVP	Jul	N/A	Jul	Jul	Corporate Budget	129,000.00	129,000.00	-	Procurement of Safety kits (first aid bag) (Other supplies HRD)
SVP-40	Procurement of Covid-19 response items	HRD	No	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	200,000.00	200,000.00	-	Procurement of Covd-19 response items such as tissue, Isopropyl Alcohol, disinfectant spray, face shiled, gloves, disposable head cover, liquid sanitizer, liquid hand soap, disposable shoe cover, surgical gown, surgical mask, temperature scanner with alocohol dispenser and stand (Other supplies HRD)
SVP-41	Procurement of various materials/supplies for HR related programs, events or activities of employees	HRD	No	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	142,560.00	142,560.00	-	Procurement of ID lace, ID/Uniform pin, trophies, tokens, frames, and plaques for HR related programs, events, or activities. (Other Supplies HRD)
SVP-42	Procurement of portable handheld UV light	HRD	No	SVP	Jun	N/A	Jun	Jun	Corporate Budget	4,500.00	4,500.00	-	Procurement of portable handheld UV light
SVP-43	Procurement of paper shredder	HRD	No	SVP	Jun	N/A	Jun	Jun	Corporate Budget	15,000.00	15,000.00	-	Procurement of paper shredder
SVP-44	Procurement of various supplies/equipment for Clinic	HRD	No	SVP	Jan, Mar, May	N/A	Jan, Mar, May	Jan, Mar, May	Corporate Budget	18,000.00	18,000.00	-	Procurement of bedsheet set with pillow case and blanket, wall clock, pen light, first aid bag, glucometer. (Other supplies HRD)
SVP-45	Procurement of other supplies for VP AOMG	VP AOMG	No	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	6,000.00	6,000.00	-	Procurement of various supplies such as, but not limited to toiletries, kitchenwares, etc.

SVP-46	Procurement of other supplies for ASD	ASD	No	SVP	Apr, Sept	N/A	Apr, Sept	Apr, Sept	Corporate Budget	75,000.00	75,000.00	-	Procurement of Directional Signage/Informative Signage with Stainless Steel Stand
SVP-47	Procurement of other supplies for VP-FAG	VP-A&F	No	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	17,000.00	17,000.00	-	Procurement of other supplies and toiletries
SVP-48	Procurement of other supplies for PTD	PTD	No	SVP	Jan, Mar, Jun	N/A	Jan, Mar, Jun	Jan, Mar, Jun	Corporate Budget	40,000.00	40,000.00	-	Procurement of Philippine/Corporate Flags, Padlock/ship chain, plastic rope, barcode label /sticker, barcode carbon ribbon
SVP-49	Maintenance of service vehicles	PTD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	250,000.00	250,000.00	-	Repair and Maintenance of motor vehicles includes change oil and aircon repair and maintenance, machine works and vulcanizing
SVP-50	Procurement of Tires	PTD	No	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	150,000.00	150,000.00	-	Procurement of Tires (2-3 vehicles per quarter)
SVP-51	Procurement of Batteries	PTD	No	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	100,000.00	100,000.00	-	Procurement of Batteries (Q1:2, Q2:2, Q3:1, Q4:5)
SVP-52	Procurement of vehicle spare parts	PTD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	140,000.00	140,000.00	-	Procurement of vehicle spare parts
SVP-53	Procurement of tools	PTD	No	SVP	Mar	N/A	Mar	Mar	Corporate Budget	45,000.00	45,000.00	-	Procurement of tools (pressure washer and accessories, compressor hose, socket wrench (set) (half drive), deep socket (set) (half drive), hydraulic jack 3T (crocodile jack), back wrench (set), transmission jack
SVP-54	Repair and Maintenance of Office Equipment/Furniture and Fixture	PTD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	20,000.00	20,000.00	-	Repair of office equipment and furniture and fixtures
SVP-55	Repair and Maintenance of Office Equipment	ASD	No	SVP	Mar, Jul, Dec	N/A	Mar, Jul, Dec	Mar, Jul, Dec	Corporate Budget	12,000.00	12,000.00	-	Repair and Maintenance of various office equipment
SVP-56	Upgrade/Repair and Maintenance of IT Equipment of Various Department	MIS	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	350,000.00	350,000.00	-	Procurement of parts for unforeseen cases of breakdown Upgrade or Repair and Maintenance of various IT Equipment
SVP-57	Sever upgrade, repair and maintenance of IT Equipment	MIS	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	200,000.00	200,000.00	-	Sever upgrade, Repair and Maintenance of IT Equipment

SVP-58	Procurement of UPS Battery	MIS	No	SVP	Apr	N/A	Apr	Apr	Corporate Budget	100,000.00	100,000.00	-	UPS Battery (12 volts, 7.5 AH) 50 units (Repair and Maintenance of IT Equipment)
SVP-59	Repair and Maintenance of Communication Equipment	ASD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	50,000.00	50,000.00	-	Repair and maintenance of various communication equipment (base and portable radios)
SVP-60	Postage and Deliveries	RMO	No	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	180,000.00	180,000.00	-	Communication account, post-office and courier service
SVP-61	Catering services for planned meetings	BOD	No	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	390,000.00	390,000.00	-	For monthly BOD Meetings and Board Committee Meetings
SVP-62	Conduct of media events	CCO	No	SVP	Nov	N/A	Nov	Nov	Corporate Budget	175,000.00	175,000.00	-	Conduct of various media events, e.g. interviews, press conferences, year-end media fellowship event. Procurement of meals, materials, tokens, hotel accommodation and other related expenses
SVP-63	Procurement of drinking water for all CIAC employees	HRD	No	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	108,000.00	108,000.00	-	Water provision for officers/employees consumption
SVP-64	Annual Physical Exam for employees	HRD	No	SVP	Dec	N/A	Dec	Dec	Corporate Budget	264,600.00	264,600.00	-	Health care of CIAC officers/employees includes Complete Blood Count, Cholesterol Test and Fasting Blood Sugar Test, Chest X-ray, ECG, Urinalysis, Physical Examination
SVP-65	Random Drug Testing	HRD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	60,000.00	60,000.00	-	Random Drug Testing
SVP-66	Covid-19 RT-PCR Swab Test and AntigenTest Kits	HRD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	799,500.00	799,500.00	-	Covid-19 RT-PCR Swab Test and Antigen Test Kits
SVP-67	Procurement of spare parts/services for the repair and replacement of roadway lighting fixtures, lamps/bulbs	EMD	No	SVP	Jan, Jul	N/A	Jan, Jul	Jan, Jul	Corporate Budget	50,000.00	50,000.00	-	For the repair and maintenance of Parking and Street Lighting System (Repair and Maintenance - Land Improvements)
SVP-68	Procurement of spare parts/services for the repair and replacement of power cables and splicing accessories	EMD	No	SVP	Jan, Jul	N/A	Jan, Jul	Jan, Jul	Corporate Budget	40,000.00	40,000.00	-	

SVP-69	Procurement of spare parts/services for the replacement of circuit breakers, contactors, auxiliary relays and switches	EMD	No	SVP	Jan, Jul	N/A	Jan, Jul	Jan, Jul	Corporate Budget	35,000.00	35,000.00	-	
SVP-70	Procurement of various supplies for ground maintenance (paints for curves and gutters, rake, garden tool and supplies)	EMD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	200,000.00	200,000.00	-	Repair and Maintenance - Land Improvements
SVP-71	Supply of labor and materials for the maintenance of landscaped areas	EMD	No	SVP	Jan	N/A	Jan	Jan	Corporate Budget	1,000,000.00	1,000,000.00	-	
SVP-72	Supply of labor and materials for various repair works for land improvements (repair of fence, draiinage cleaning, siphoning)	EMD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	1,000,000.00	1,000,000.00	-	
SVP-73	Procurement of various construction supplies/materials	EMD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	300,000.00	300,000.00	-	A. Repair and maintenance of various building facilities
SVP-74	Pest control on various building facilities	EMD	No	SVP	Aug	N/A	Aug	Aug	Corporate Budget	300,000.00	300,000.00	-	
SVP-75	Procurement of disinfection chemicals	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	300,000.00	300,000.00	-	
SVP-76	Supply of labor and materials for various repair works of various buildings	EMD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	1,000,000.00	1,000,000.00	-	
SVP-77	Procurement of spare parts/services for the upgrading of lighting and control system including emergency lighting	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	1,000,000.00	1,000,000.00	-	B. Electro-Mechanical Services and Replacement Parts
SVP-78	Procurement of spare parts/services for the replacement of power distribution system (receptible outlets, circuit brakers, wire cables, grounding	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	500,000.00	500,000.00	-	

SVP-79	Procurement of spare parts/services for the repair, replacement and/or rehabilitation of roof and wall exhausters at electro-mechanical rooms, kitchens and comfort rooms (motors, fan blades, bearings, drive belts & pulleys, flexible ducts, louvers, paints, degreasers, belt & pulleys lubricants and other accessories)	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	500,000.00	500,000.00	-	
SVP-80	Procurement of spare parts/services for the repair and replacement of defective rotary type compressors, fan motors and other auxiliary	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	200,000.00	200,000.00	-	
SVP-81	Procurement of chemicals for the maintenance of evaporators and condenser coil for split-window AC	EMD	No	SVP	Jan, July	N/A	Jan, July	Jan, July	Corporate Budget	100,000.00	100,000.00	-	
SVP-82	Procurement of spare parts/services for the replacement of defective circuit breakers	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	200,000.00	200,000.00	-	
SVP-83	Procurement of gases, pipe fittings, filter dryers and strainers electrodes, paints and other consumables	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	50,000.00	50,000.00	-	
SVP-84	Preventive Maintenance Services for Air-Conditioning Units	EMD	No	SVP	Jan	N/A	Jan	Jan	Corporate Budget	700,000.00	700,000.00	-	
SVP-85	Regular Preventive Maintenance of Electrical Room	EMD	No	SVP	Oct	N/A	Oct	Oct	Corporate Budget	300,000.00	300,000.00	-	
SVP-86	Procurement of spare parts/services for the repair and replacement of telephone cables outlets and terminals	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	200,000.00	200,000.00	-	C. Communication services, spare & replacement parts

SVP-87	Procurement of spare parts/services for the repair and replacement of LAN cables and outlets	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	200,000.00	200,000.00	-	
SVP-88	Annual Preventive Maintenance services for Fire Detection Alarm System and PABX at COB and CIAC Annex Building	EMD	No	SVP	Apr	N/A	Apr	Apr	Corporate Budget	400,000.00	400,000.00	-	
SVP-89	Repair and replacement of Engine Control & Protection Modules and Auto-Transfer Switches	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	300,000.00	300,000.00	-	D. For the Repair and Maintenance of Emergency Standby Generators
SVP-90	Scheduled Replacement of Fuel, Oil, Water & Air-Filters	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	10,000.00	10,000.00	-	
SVP-91	Change/Addition of Battery Solution, Engine Oil, Greases, Coolant & Degreasers	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	10,000.00	10,000.00	-	
SVP-92	Repair and replacement of Defective Batteries, Chargers, Worn-out Fan Belts & Burnt-out Starters & Relays	EMD	No	SVP	Jan, Apr, Jul, Oct	N/A	Jan, Apr, Jul, Oct	Jan, Apr, Jul, Oct	Corporate Budget	50,000.00	50,000.00	-	
SVP-93	Annual Preventive Maintenance Services (Level II) for generator sets (COB, ASD, Annex, Tower and Tower Lights)	EMD	No	SVP	Jan	N/A	Jan	Jan	Corporate Budget	350,000.00	350,000.00	-	
SVP-94	Procurement of various construction materials	EMD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	500,000.00	500,000.00	-	Repair and Maintenance - Staffhouses
SVP-95	Supply and installation of wallpaper, curtain blinds, carpets, furniture and other various items	EMD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	1,000,000.00	1,000,000.00	-	
SVP-96	Pest Control	EMD	No	SVP	Mar	N/A	Mar	Mar	Corporate Budget	150,000.00	150,000.00	-	
SVP-97	Supply of labor and materials for various repair works	EMD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	1,000,000.00	1,000,000.00	-	
SVP-98	Procurement of mobile pre-paid cards for Smart and Globe PABX trunklines	EMD	No	SVP	Jan, Mar, May, July, Sept, Nov	N/A	Jan, Mar, May, July, Sept, Nov	Jan, Mar, May, July, Sept, Nov	Corporate Budget	50,000.00	50,000.00	-	Procurement of Mobile pre-paid cards for Smart and Globe PABX trunk lines

SVP-99	CIAC Anniversary Celebration	HRD	No	SVP	Feb	N/A	Feb	Feb	Corporate Budget	478,650.00	478,650.00	-	Procurement of catering services/meals, gift packs, tokens, stipend, t-shirt, physical set up (flowers, balloons, lights and sound system, tarpaulin, rental of tables and chairs, venue and the like) for corporate activities of CIAC such as anniversary celebration.
SVP-100	CIAC Recollection	HRD	No	SVP	Mar	N/A	Mar	Mar	Corporate Budget	42,400.00	42,400.00	-	
SVP-101	CIAC Christmas Party	HRD	No	SVP	Dec	N/A	Dec	Dec	Corporate Budget	967,100.00	967,100.00	-	
SVP-102	Newspaper and magazine subscription	OP	No	SVP	Jan	N/A	Jan	Jan	Corporate Budget	50,000.00	50,000.00	-	Newspaper and magazines subscription
SVP-103	Production of marketing collaterals	MD	No	SVP	Nov	N/A	Nov	Nov	Corporate Budget	500,000.00	500,000.00	-	Procurement of investor kits, giveaways
SVP-104	Conduct of corporate marketing events	MD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	100,000.00	100,000.00	-	Locators/stockholders briefing and consultations (includes rental of venues and equipment, fees for performers, food and catering costs, events management services
SVP-105	Conduct of CIAC Locators Satisfaction Survey	MD	No	SVP	TBD	N/A	TBD	TBD	Corporate Budget	100,000.00	100,000.00	-	Conduct of CIAC locators Satisfaction Survey
SVP-106	Water Quality Testing	SEMO	No	SVP	Jul	N/A	Jul	Jul	Corporate Budget	38,400.00	38,400.00	-	Water Quality Testing
SVP-107	Procurement of Office Supplies	PTD	No	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	400,000.00	400,000.00	-	Procurement of printer toners/inks with free use of printers
SVP-108	Procurement of Mobile Pre-paid Cards	HRD	No	SVP	N/A	N/A	Jan, July	Jan, July	Corporate Budget	200,000.00	200,000.00	-	To ease communication of entitled officers/employees
									TOTAL	**22,336,424.00**	**22,336,424.00**	**-**	

VII. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.10 LEASE OF REAL PROPERTY AND VENUE (LRPV):

Code	Procurement Program/Project	End-user/ OPR	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Estimated Budget (Php)			Remarks
					Advertisement	Sub / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief description of project)
LRPV-1	Lease of venue for trainings	HRD Comrel	No	LRPV	N/A	N/A	TBD	TBD	Corporate Budget	522,430.00	522,430.00	-	Lease of venue for trainings
									TOTAL	**522,430.00**	**522,430.00**	-	

VII. **PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.14 DIRECT RETAIL PURCHASE OF PETROLEUM FUEL, OIL AND LUBRICANT (POL) PRODUCTS, AIRLINE TICKETS, AND ONLINE SUBSCRIPTIONS**

Code	Procurement Program/Project	End-user/ OPR	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Estimated Budget (Php)			Remarks
					Advertisement	Sub / Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief description of project)
DRP-1	Media boost subscription	CCO	No	Direct Retail Purchase Section 53.14	N/A	N/A	Jan	Jan	Corporate Budget	18,000.00	18,000.00	-	Media boost subscription
DRP-2	Procurement of Videoconference Software License	MIS	No	Direct Retail Purchase Section 53.14	N/A	N/A	Jan	Jan	Corporate Budget	50,000.00	50,000.00	-	Subscription Account of MIS
									TOTAL	**68,000.00**	**68,000.00**	-	

Recommending approval:

GERRY A. NAGUIT
Member, BAC

ENGR. FEDERICO E. PRIMERO, JR.
Member, BAC

- on official business -
MELISSA D. FELICIANO
Member, BAC

ATTY. MISHEENA JOYCE C. TIATCO
Vice-Chairperson, BAC

ATTY. RUSTICO G. QUIZON III
Chairperson, BAC

Approved by:

DARWIN L. CUNANAN
Officer-in-Charge, Office of the President and CEO