



PROCUREMENT DEPARTMENT

Corporate Office Bldg., Clark Civil Aviation Complex, Clark Freeport Zone, Pampanga

Telefax Nos.: (045) 599-2888, loc. 710, 711

REQUEST FOR QUOTATION

Gentlemen:

Please quote below your lowest price(s) for the following item(s) and return this form in a sealed envelope to Procurement Division not later than _____

It is understood that:

1. Your quoted price(s) are good up to : _____.
2. Items shall be delivered within _____ working days upon receipt of the Purchase Order.
3. Payment to be made within _____ calendar days upon completion of delivery.
4. The following Documentary Requirements shall be submitted to the Procurement Department prior to payment: (depending on the Mode of Procurement).
5. CIAC reserves the right to reject any or all items not in accordance with the specifications.

NO VAT SHALL BE IMPUTED ON THE COST OF THE ITEMS PER BIR RULING # 048-95

Very truly yours,
 CLARK INTERNATIONAL AIRPORT CORPORATION

MICHAEL L. CEÑA
 CANVASSER

Note: No erasures allowed.

Item	Qty	Unit	Articles/Descriptions	Unit Cost	Total Amount
	200	pcs	CIAC Annual Report 2018 with Envelope		
			Size: A4		
			Pages: 85		
			Color finish: full color		
			Binding: machine		
			Paper type cover: matte C2S 220 with 3D lamination		
			Paper type inside pages: C2S 100		
			Paper type envelope:		
			Flash drive and flash drive pocket: 4GB USB flash drive		
			Maximum production: 2 weeks		
			additional works :		
			a. full layout & design with photo editing of publication		
			b. layout/artwork revisions and finalization		
			c. source files (A1 or PSD) to be given to CIAC upon artwork finalization		

Date: _____

Name/Designation : _____

Signature : _____

Name of Company : _____

Address & Tel. No. : _____