

Supplier: RR Brothers' Office Supplies & Trading
Address: City of San Fernando, Pampanga
TIN: _____

P.O. **Nº 18877**
Date: 14-Jan-20
Mode of Procurement: _____

Gentlemen:
Please furnish this office the following articles subject to the terms and condition contained herein:

Place of Delivery: CLARK INTERNATIONAL AIRPORT CORP.
Date of Delivery: ART
Pls. notify _____ / thru tel. no. 599-2897 loc. 711

Delivery Term: _____
Payment Term: 10 days
RIS No.: CIAC 20-01-001CDEF

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
23	pad	NOTE PAD, Post-It, 3x3	24	20.00	480.00
24	pad	NOTE PAD, Post-It, 3x4	24	28.00	672.00
25	box	PAPER CLIPS, Vinyl coated, 48mm (Jumbo)	20	22.00	440.00
26	pc	RECORD BOOK, 500pp, 8" X 11"	20	104.00	2,080.00
27	roll	RING BINDER, 3/4" x 44" (19mm x 1.2m) M	50	23.00	1,150.00
28	pc	SIGN PEN, Red, 0.5	120	26.00	3,120.00
29	pc	STICKER PAPER, White, A4	20	45.00	900.00
30	roll	TAPE, Transparent / Scotch, 1" (24mm)	50	18.00	900.00
31	pad	POST IT, Notepad Arrow	30	27.00	810.00
32	pc	Correction Tape	50	22.00	1,100.00
*** page 2 of 2 ***					11,652.00
Summary :		PO 18876	PHP 80,227.00		
		PO 18877	PHP 11,652.00		
Grand Total			PHP 91,879.00		

(Total Amount in Words) **One Thousand Eight Hundred Seventy Nine pesos & 00/100 only** 91,879.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: _____
Signature over Printed Name of Supplier
Date _____

CIAC-TRE
FUNDS AVAILABLE
 11,652
[Signature]

Very Truly yours,
ATTY. ANA MARIA RIVERA-SUBA
Manager of Office Dept.

PD Control # 20-01-001

Funds Available _____ ALOBS No.: _____