



PROCUREMENT DEPARTMENT

Corporate Office Bldg., Clark Civil Aviation Complex, Clark Freeport Zone, Pampanga

Telefax Nos.: (045) 599-2888, loc. 710, 711

REQUEST FOR QUOTATION

Gentlemen:

Please quote below your lowest price(s) for the following item(s) and return this form in a sealed envelope to Procurement Division not later than _____

It is understood that:

1. Your quoted price(s) are good up to : _____.
2. Items shall be delivered within _____ working days upon receipt of the Purchase Order.
3. Payment to be made within _____ calendar days upon completion of delivery.
4. The following Documentary Requirements shall be submitted to the Procurement Department prior to payment: (depending on the Mode of Procurement).
5. CIAC reserves the right to reject any or all items not in accordance with the specifications.

NO VAT SHALL BE IMPUTED ON THE COST OF THE ITEMS PER BIR RULING # 048-95

Very truly yours,
CLARK INTERNATIONAL AIRPORT CORPORATION

CANVASSER

Note: No erasures allowed.

Item	Qty	Unit	Articles/Descriptions	Unit	Total
				Cost	Amount
1	5	pc	CUTTER, Heavy Duty		
2	30	pc	DATA FILE BOX, File Holder, 9" x 15" x 14"		
3	300	pc	FOLDER, Expanding, Pressboard, Long, Green		
4	7	pack	FOLDER, Looseleaf		
5	500	pc	FOLDER, Tagboard, Long		
6	200	pc	FOLDER, Tagboard, A4 size		
7	20	pc	SCISSORS, 6"		
8	20	pc	STAPLER, w/ staple wire remover, Max		
9	30	pc	STORAGE BOX, 12" x 10" x 15"		
10	5	pack	ACETATE, Transparency Film, Long, (size 8-1/2" x 13"/215.9mm X 279.4 mm)		
11	360	pc	BALLPEN, Black		
12	30	box	BINDER CLIPS, Double Clips, Backfold, 3/4" (18mm), Black		
13	30	box	BINDER CLIPS, Double Clips, Backfold, 1" (24mm), Black		
14	20	box	BINDER CLIPS, Double Clips, Backfold, 2" (48mm), Black		
15	120	pc	SIGN PEN, Black, 0.5		
16	120	pc	SIGN PEN, Blue, 0.5		
17	36	pc	SIGN PEN, Red, 0.5		
18	60	roll	TAPE, Masking, 1" (24mm)		
19	100	roll	TAPE, Transparent / Scotch, 1" (24mm)		
20	30	pad	POST IT, Notepad Arrow		
21	50	pc	Correction Tape		
22	30	pack	SPECIALTY BOARD VELLUM, WHITE SHORT/A4 SIZE		
23	60	pack	BATTERY, Alkaline, AA (2 pcs per pack)		
24	60	pack	BATTERY, Alkaline AAA (2 pcs per pack)		
25	10	pc	BATTERY, Alkaline C		
26	200	pack	PAPER, PPC / Book / Multicopy, 8-1/2" x 13", Long, 80gsm		
27	100	ream	PAPER, PPC / Book / Multicopy, A4, 80gsm		
28	7	pack	SCREW, Metal, 3"		
29	100	box	STAPLE WIRE, #35, 26/6, Max		
30	10	ream	PAPER, PPC / Book / Multicopy, A3, 80gsm		
			NOTHING FOLLOWS		
			3rdQ 2018		

Date: 11-Dec-17

Name/Designation : _____
Signature : _____
Name of Company : _____
Address & Tel. No. : _____