



**PROCUREMENT DEPARTMENT**

Corporate Office Bldg., Clark Civil Aviation Complex, Clark Freeport Zone, Pampanga  
 Telefax Nos.: (045) 599-2888, loc. 710, 711

***REQUEST FOR QUOTATION***

Gentlemen:

Please quote below your lowest price(s) for the following item(s) and return this form in a sealed envelope to Procurement Division not later than \_\_\_\_\_

It is understood that:

1. Your quoted price(s) are good up to : \_\_\_\_\_.
2. Items shall be delivered within \_\_\_\_\_ working days upon receipt of the Purchase Order.
3. Payment to be made within \_\_\_\_\_ calendar days upon completion of delivery.
4. CIAC reserves the right to reject any or all items not in accordance with the specifications.

**NO VAT SHALL BE IMPUTED ON THE COST OF  
 THE ITEMS PER BIR RULING # 048-95**

Very truly yours,  
 CLARK INTERNATIONAL AIRPORT CORPORATION

**Arthur Z. Galang**

Purchasing Officer

Note: No erasures allowed.

Item	Qty	Unit	Articles/Descriptions	Unit	Total
				Cost	Amount
1	2,000	pads	<b>Memo Pads</b> 3.75" x 3.75", white book 70 paper 50 sheets /pad, with full-color CIAC Logo		
2	4,000	pcs	<b>Pencils</b> natural finish w/ CIAC Logo CIAC Logo in Navy Blue		
3	2,000	pcs	<b>Flat Eco Bags /Sleeves</b> white w/ CIAC Logo CIAC Logo in Navy Blue		
4	3,000	pcs	<b>Cardboard Fans</b> double-sided print, round		
5	2,000	pcs	<b>Ordinary Ballpens</b> 1,000 blue and 1,000 white W/ CIAC Logo		
6	1,000	pads	<b>Post-it Pads</b> recycled paper cover multi-color, w/ CIAC Logo		
7	1,000	pcs	<b>REF MAGNET</b> 2.5"H X 3.5" W Material: cork, w/ natural wood finish Beige base color w/ brown print Die cut design ***nothing follows***		

Date: \_\_\_\_\_

Name/Designation : \_\_\_\_\_

Signature : \_\_\_\_\_

Name of Company : \_\_\_\_\_

Address & Tel. No. : \_\_\_\_\_