

INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FOR NON-COMMON USED SUPPLIES AND EQUIPMENT (non-CSE) FOR FY 2020  
CLARK INTERNATIONAL AIRPORT CORPORATION

I. PROJECTS TO BE IMPLEMENTED THROUGH PUBLIC BIDDING/COMPETITIVE BIDDING:

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Proposed Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
CB-1	Ground Maintenance Services	EMD	Competitive Bidding	November 2019	December 2019	Dec 2019	December 2019	Corporate Budget	2,560,000.00	2,560,000.00	-	Maintenance of sodded landside grounds
CB-2	Janitorial Services for CIAC	EMD	Competitive Bidding	November 2019	December 2019	Dec 2019	December 2019	Corporate Budget	2,200,000.00	2,200,000.00	-	Provide janitorial services at the CIAC and CRK
CB-3	Provision of Petroleum for CIAC	PTD	Competitive Bidding	November 2019	December 2019	Dec 2019	December 2019	Corporate Budget	3,207,000.00	3,207,000.00	-	Gasoline and Diesoline
CB-4	Security Services	ASD	Competitive Bidding	December 2019	December 2019	January 2020	January 2020	Corporate Budget	18,504,607.00	18,504,607.00	-	To provide security and safety for the people, properties and premises
CB-5	Land Parcellation Survey (GIS)	CPD	Competitive Bidding	Apr 2020	Apr 2020	May 2020	May 2020	Corporate Budget	5,520,000.00	5,520,000.00	-	Services for Land Parcellation Survey
TOTAL									31,991,607.00	31,991,607.00	-	

II. PROJECTS TO BE IMPLEMENTED THROUGH SECTION 50 DIRECT CONTRACTING:

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Proposed Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
DC-1	Electricity	EMD	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	24,000,000.00	24,000,000.00	-	Power supply for CIAC consumption (Clark Electric)
DC-2	Garbage Disposal	EMD	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	150,000.00	150,000.00	-	Collection of garbage surrounding the COB and support building facilities
DC-3	Water and Sewer Services	EMD	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	1,000,000.00	1,000,000.00	-	Water supply for CIAC consumption (Clark Water)
DC-4	Internet Connection Services	MIS	Direct Contracting Section 50 (a)	N/A	N/A	Monthly	Monthly	Corporate Budget	600,000.00	600,000.00	-	Renewal of contract with ComClark Network and Technology Corporation and PLDT

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DC-5	Telecommunication Services (Landline)	OP, EMD, VP F&A	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	602,000.00	602,000.00	-	For communication purposes of CIAC (PLDT, Globe and Smart Telecom)
DC-6	Procurement of Mobile Pre-paid Cards	HRD	Direct Contracting Section 50 (a)	N/A	N/A	Quarterly	Quarterly	Corporate Budget	508,800.00	508,800.00	-	To ease communication of entitled officers/employees (Smart Telecom, Globe, Sun)
DC-7	Maintenance of service vehicles (new vehicles)	PTD	Direct Contracting Section 50 (b) & (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	600,000.00	600,000.00	-	Includes change oil and aircon repair
DC-8	Procurement of vehicle spare parts	PTD	Direct Contracting Section 50(b)	N/A	N/A	Monthly	Monthly	Corporate Budget	170,000.00	170,000.00	-	For the replacement of worn-out parts of Motor Vehicles
DC-9	Procurement of office supplies to be procured from exclusive dealer or manufacturer	Various	Direct Contracting Section 50 (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	250,000.00	250,000.00	-	Procurement of TN414 (photocopier toner), Fuji Xerox photocopier drum & toner, Copylandia
DC-10	RMO Operational Manual	RMO	Direct Contracting Section 50 (a)	N/A	N/A	January 2020	January 2020	Corporate Budget	5,000.00	5,000.00	-	For Records Management Office use
DC-11	Telecommunication Account	COA	Direct Contracting Section 50 (a)	N/A	N/A	Monthly	Monthly	Corporate Budget	20,000.00	20,000.00	-	Telecommunication account of COA
DC-12	Repair and Maintenance of Photocopier	PTD	Direct Contracting Section 50 (b) & (c)	N/A	N/A	Monthly	Monthly	Corporate Budget	70,000.00	70,000.00	-	Fuji Xerox and Copylandia
DC-13	Meals during training	HRD	Direct Contracting Section 50 (a)	N/A	N/A	Monthly	Monthly	Corporate Budget	250,000.00	250,000.00	-	Meals during training (Fast food)
DC-14	Meals during the celebration of Women's Month	ComRel	Direct Contracting Section 50 (a)	N/A	N/A	Mar 2020	Mar 2020	Corporate Budget	15,000.00	15,000.00	-	Meals during GAD Celebration of Women's Month (Fast food)
DC-15	Meals during GAD – related trainings	ComRel	Direct Contracting Section 50 (a)	N/A	N/A	Quarterly	Quarterly	Corporate Budget	93,000.00	93,000.00	-	Trainings/Activities: -GAD Executive Briefing for Top Mgmt -GST for employees hired from 2018 to 2019 -HGDG & SDD for Supervisors and Managers -Performance Contract Crafting (integration of GAD requirements in the performance contract)
TOTAL									27,333,800.00	27,333,800.00	-	



### III. PROJECTS TO BE IMPLEMENTED THROUGH SECTION 52 (b) SHOPPING

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Proposed Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
S-1	Drugs and Medicines  Procurement of various medicines and medical supplies	HRD	Shopping	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	100,000.00	100,000.00	-	Drugs and Medicines – for CIAC use
S-2	Procurement of assorted grocery items	OP, BOD, AVP-SDCM, VP-F&A, COA	Shopping	Monthly	N/A	Monthly	Monthly	Corporate Budget	246,000.00	246,000.00	-	For representation of officers
<b>TOTAL</b>									<b>346,000.00</b>	<b>346,000.00</b>	<b>-</b>	

### IV. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.5 AGENCY-TO-AGENCY:

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Proposed Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
ATA-1	Printing of Official Receipts	TD	Agency to Agency	N/A	N/A	1 <sup>st</sup> Quarter	1 <sup>st</sup> Quarter	Corporate Budget	7,500.00	7,500.00	-	For the use of the Treasury Department in the discharge of its functions
ATA-2	Printing of Inspection and Acceptance Report (IAR)	PTD	Agency to Agency	N/A	N/A	June 2020	June 2020	Corporate Budget	7,000.00	7,000.00	-	For the use of the Property and Transportation Department in the discharge of its functions
ATA-3	Printing of Property Acknowledgment Receipt (PAR)	PTD	Agency to Agency	N/A	N/A	June 2020	June 2020	Corporate Budget	14,400.00	14,400.00	-	
ATA-4	Printing of Inventory Custodian Slip (ICS)	PTD	Agency to Agency	N/A	N/A	June 2020	June 2020	Corporate Budget	5,600.00	5,600.00	-	
ATA-5	Printing of Property Card	PTD	Agency to Agency	N/A	N/A	June 2020	June 2020	Corporate Budget	1,500.00	1,500.00	-	
ATA-6	Printing of Stock Card	PTD	Agency to Agency	N/A	N/A	June 2020	June 2020	Corporate Budget	1,500.00	1,500.00	-	
ATA-7	Procurement of Subsidiary Ledger	AD	Agency to Agency	N/A	N/A	August 2020	August 2020	Corporate Budget	3,000.00	3,000.00	-	For Accounting Department use
ATA-8	Procurement of Office Supplies thru PS-DBM	various	Agency to Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	870,422.00	870,422.00	-	Procurement of Office Supplies thru PS-DBM
ATA-9	Procurement of Office Supplies thru PS-DBM	COA	Agency to Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	76,289.90	76,289.90	-	

ATA-10	Procurement of Diesel Fuel	EMD	Agency to Agency	N/A	N/A	Quarterly	Quarterly	Corporate Budget	300,000.00	300,000.00	-	For fuel replenishment for generator sets
ATA-11	Printing of Purchase Order	PD	Agency to Agency	N/A	N/A	May 2020	May 2020	Corporate Budget	20,000.00	20,000.00	-	For office use
<b>TOTAL</b>									<b>1,307,211.90</b>	<b>1,307,211.90</b>	<b>-</b>	

**V. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.6 SCIENTIFIC, SCHOLARLY OR ARTISTIC WORK, EXCLUSIVE TECHNOLOGY AND MEDIA SERVICES:**

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Proposed Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
SSAE M-1	Newspaper advertisements	LSD	SSAEM Section 53.6 (e)	N/A	N/A	Quarterly	Quarterly	Corporate Budget	50,000.00	50,000.00	-	Newspaper advertisements pertaining to legal matters
SSAE M-2	Production and placement of various types of media advertisement, TVCs, RC, newspapers, magazines, souvenir programs, business journals, yearbooks	MD	SSAEM Section 53.6 (e)	N/A	N/A	Quarterly	Quarterly	Corporate Budget	200,000.00	200,000.00	-	Advertisement of leasable areas
<b>TOTAL</b>									<b>250,000.00</b>	<b>250,000.00</b>	<b>-</b>	

**VI. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.7 HIGHLY TECHNICAL CONSULTANTS:**

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Proposed Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
HTC-1	Consultancy Services	OP	Highly Technical Consultant	N/A	N/A	1st Quarter	1st Quarter	Corporate Budget	2,000,000.00	2,000,000.00	-	Consultancy Services
<b>TOTAL</b>									<b>2,000,000.00</b>	<b>2,000,000.00</b>	<b>-</b>	

**VII. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.9 SMALL VALUE PROCUREMENT (SVP):**

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Proposed Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
SVP-1	Procurement of other supplies for OP	OP	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	24,000.00	24,000.00	-	Procurement of other supplies such as coffee maker, toiletries, gavel, desk calendar, etc.



SVP-2	Procurement of other supplies for RMO	RMO	SVP	July 2020	N/A	July 2020	July 2020	Corporate Budget	30,000.00	30,000.00	-	Procurement of CD, USB, etc.
SVP-3	Procurement of other supplies for CPD	CPD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	25,000.00	25,000.00	-	Magnets for magnetic glass whiteboard, magnetic glass whiteboard eraser
SVP-4	Procurement of other supplies for MIS	CPD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	37,500.00	37,500.00	-	Procurement of other supplies for MIS
SVP-5	Procurement of other supplies for HRD	HRD	SVP	February 2020	N/A	February 2020	February 2020	Corporate Budget	185,000.00	185,000.00	-	Other Supplies Expense- Procurement of safety shoes (charoll), safety shoes (low cut), rain boots and rain coats and other required personal protective equipment, colored ribbons, PVC cards, training kit, tokens, frames, rubber stamps, ID lace, and other office supplies, mobile cabinets, shelves, office cabinets
SVP-6	Procurement of other supplies for ASD	ASD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	287,500.00	287,500.00	-	Procurement of Directional Signage/Informative Signage with stainless steel stand,ammunitions, Heavy duty padlock with chain, Traffic Cones, Traffic Delineator Post with Plastic Chain, Bullet Proof Helmet, Monthly K-9 Subsistence (medical check-up, food, vaccination, shampoo, dog lace & etc.), External Hard Drive
SVP-7	Procurement of other supplies for OAVP-SDCM	OAVP-SDCM	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	10,000.00	10,000.00	-	Other supplies for OAVP-SDCM
SVP-8	Procurement of Christmas decors	PD	SVP	October 2020	N/A	October 2020	October 2020	Corporate Budget	150,000.00	150,000.00	-	Procurement of Christmas Decors
SVP-9	Procurement of other supplies for VP-A&F	VP-A&F	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	5,000.00	5,000.00	-	Procurement of other supplies (kitchenware, utensils, cups, saucers, toiletries, air freshener)
SVP-10	Procurement of other supplies for PTD	PTD	SVP	May September 2020	N/A	May Sept 2020	May September 2020	Corporate Budget	96,000.00	96,000.00	-	Procurement of Philippines Flags Nylon, Padlock/ship chain, bolt cutter, plastic rope, barcode label /sticker, barcode carbon ribbon
SVP-11	Procurement of other supplies for AD	AD	SVP	May 2020	N/A	May 2020	May 2020	Corporate Budget	14,000.00	14,000.00	-	Procurement of Ring binding machine, Voice recorder and heavy duty stapler
SVP-12	Printing of plans and other documents	EMD	SVP	July 2020	N/A	July 2020	July 2020	Corporate Budget	10,000.00	10,000.00	-	Printing and Binding Expenses

SVP-13	Printing of business cards and note pads	various	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	61,810.00	61,810.00	-	For departments/offices use
SVP-14	Printing and Binding of Reports, Manuals and other documents	CPD	SVP	4th Quarter	N/A	4th Quarter	4th Quarter	Corporate Budget	270,000.00	270,000.00	-	Printing services for Annual Report, CIAC Catchment Area Market Survey, CIAC Strategic Plan Manual
SVP-15	Printing of CIAC Newsletter	CCO	SVP	March June September December	N/A	March June Sept Dec	March June September December	Corporate Budget	116,640.00	116,640.00	-	Cost-effective marketing or representational tool for building regular communication with employees and customers.
SVP-16	Printing of Tarpaulin	QO	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	4,000.00	4,000.00	-	For QO use
SVP-17	Printing of various security signage and tarpaulin	ASD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	2,000.00	2,000.00	-	For ASD use
SVP-18	Book Bind of office documents	AD	SVP	November 2020	N/A	Nov 2020	Nov 2020	Corporate Budget	2,000.00	2,000.00	-	Book binding of CIAC Books of Accounts
SVP-19	Printing of Billing Invoices	AD	SVP	October 2020	N/A	October 2020	October 2020	Corporate Budget	37,500.00	37,500.00	-	For Accounting Department use in the discharge of its for billing functions
SVP-20	Reproduction of documents and other binding services	IAD	SVP	October 2020	N/A	October 2020	October 2020	Corporate Budget	1,000.00	1,000.00	-	For Internal Audit Department's use
SVP-21	Printing of company ID and procurement of dry seal	HRD	SVP	January 2020	N/A	January 2020	January 2020	Corporate Budget	20,000.00	20,000.00	-	For company ID printing
SVP-22	Rental of Utility Services, Hauling Services, Rental of Heavy Equipment and other items	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	Rental of Utility Services, Hauling Services, Rental of Heavy Equipment and other items
SVP-23	Repair and Maintenance – Building and other structures	COA	SVP	June 2020	N/A	June 2020	June 2020	Corporate Budget	100,000.00	100,000.00	-	Repair and Maintenance – Building and other structures
SVP-24	Procurement of spare parts for heavy equipment such as oils, batteries, etc.	PTD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	30,000.00	30,000.00	-	Replacement of worn-out parts of heavy equipment
SVP-25	Procurement of materials used for change oil of trucks, tractors, mowers, etc.	PTD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	20,000.00	20,000.00	-	Repair and maintenance of heavy equipment
SVP-26	Maintenance of service vehicles (old vehicles)	PTD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	400,000.00	400,000.00	-	Repair and Maintenance of motor vehicles includes change oil and aircon repair

												and maintenance, machine works and vulcanizing
SVP-27	Procurement of Tires	PTD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	170,000.00	170,000.00	-	Repair and maintenance of motor vehicles
SVP-28	Procurement of Batteries	PTD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	160,000.00	160,000.00	-	Repair and maintenance of motor vehicles
SVP-29	Repair and Maintenance of Office Equipment	CCO	SVP	Mar June September Dec	N/A	Mar June September Dec	Mar June September Dec	Corporate Budget	15,000.00	15,000.00	-	Repair & Maintenance of (DSLR Camera, Video Camera, LED TV and other Office Equipment)
SVP-30	Repair and Maintenance of Office Equipment	PTD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	30,000.00	30,000.00	-	Repair and Maintenance of Office Equipment, furniture and fixtures
SVP-31	Repair and maintenance of IT Equipment	MIS	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	325,000.00	325,000.00	-	Update of CIAC payroll database system, parts and preventive maintenance for unforeseen cases of breakdown, R&M and upgrade of various IT Equipment, R&M and upgrade of Server
SVP-32	Repair and Maintenance of Communication Equipment	ASD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	Repair and maintenance of various communication equipment (base radio, handheld radio)
SVP-33	Postage & Deliveries	RMO	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	180,000.00	180,000.00	-	Communication account, post-office and courier service
SVP-34	Catering services for planned meetings	BOD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	306,000.00	306,000.00	-	For official meetings/gatherings
SVP-35	Catering services for planned meetings	OP	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	300,000.00	300,000.00	-	Catering services for planned meetings
SVP-36	Conduct of media events	CCO	SVP	2 <sup>nd</sup> Quarter	N/A	2 <sup>nd</sup> Quarter	2 <sup>nd</sup> Quarter	Corporate Budget	150,000.00	150,000.00	-	Meals, materials, hotel accommodation and other related expenses to be used for media fam tour Conduct of Media Events (round table discussion/kapihan, bloggers meet & greet, etc.) – professional fees/honoraria, food of participants, venue, materials needed, other logistics, etc.
SVP-37	Procurement of Additives, Oil &	PTD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	250,600.00	250,600.00	-	Provision of additives, oil & lubricants for motor vehicles



	Lubricants											and heavy equipment for repair and maintenance of motor vehicles and heavy equipment
SVP-38	Procurement of drinking water for all CIAC employees	HRD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	60,000.00	60,000.00	-	Water provision for officers/employees consumption
SVP-39	Annual Physical Exam for Rank and File employees	HRD	SVP	Aug 2020	N/A	Aug 2020	Aug 2020	Corporate Budget	300,000.00	300,000.00	-	Health care of CIAC officers/employees
SVP-40	Random Drug Testing	HRD	SVP	To be determined	N/A	To be determined	To be determined	Corporate Budget	200,000.00	200,000.00	-	Random Drug Testing
SVP-41	Procurement of services/ spare parts for the repair & replacement of Engine Control & Protection Modules and Auto-Transfer Switches	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	300,000.00	300,000.00	-	For the repair and maintenance of Emergency Standby Generators
SVP-42	Scheduled Replacement of Fuel, Oil, Water & Air-Filters	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	10,000.00	10,000.00	-	
SVP-43	Change/Addition of Battery Solution, Engine Oil, Greases, Coolant & Degreasers	EMD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	10,000.00	10,000.00	-	
SVP-44	Procurement of services/ spare parts for the repair & replacement of Defective Batteries, Chargers, Worn-out Fan Belts & Burnt-out Starters & Relays	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	
SVP-45	Preventive Maintenance Services (Level II)	EMD	SVP	1 <sup>st</sup> Quarter	N/A	1 <sup>st</sup> Quarter	1 <sup>st</sup> Quarter	Corporate Budget	350,000.00	350,000.00	-	
SVP-46	Procurement of spare parts/ Services for the Repair & Replacement of Roadway Lighting Fixtures, Lamps/Bulbs & Accessories	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	For the repair and maintenance of Parking & Street Lighting System (EPE Structures)
SVP-47	Procurement of spare parts/ Services for the Repair & Replacement of Power Cables &	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	



	Splicing Accessories											
SVP-48	Procurement of spare parts/ Services for the Replacement of Circuit Breakers, Contactors, Auxiliary Relays and Switches	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	75,000.00	75,000.00	-	
SVP-49	Maintenance of landscaped/ sodded areas at COB and other support building facilities	EMD	SVP	1 <sup>st</sup> Quarter	N/A	1 <sup>st</sup> Quarter	1 <sup>st</sup> Quarter	Corporate Budget	1,000,000.00	1,000,000.00	-	Repair and maintenance of Land Improvements
SVP-50	Procurement of various supplies for ground maintenance	EMD	SVP	January 2020	N/A	January 2020	January 2020	Corporate Budget	200,000.00	200,000.00	-	
SVP-51	Installation of various directional/traffic signages	EMD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	300,000.00	300,000.00	-	
SVP-52	Maintenance of bollards and drop bars	EMD	SVP	1 <sup>st</sup> Quarter	N/A	1 <sup>st</sup> Quarter	1 <sup>st</sup> Quarter	Corporate Budget	1,000,000.00	1,000,000.00	-	
SVP-53	Procurement of various construction supplies for the repair and maintenance of various building facilities	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	500,000.00	500,000.00	-	Repair and maintenance of various building facilities
SVP-54	Pest control on various building facilities	EMD	SVP	2 <sup>nd</sup> Quarter	N/A	2 <sup>nd</sup> Quarter	2 <sup>nd</sup> Quarter	Corporate Budget	300,000.00	300,000.00	-	
SVP-55	Procurement of spare parts/services for the Upgrading of Lighting & Control System including Emergency Lighting	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	500,000.00	500,000.00	-	Electro-Mechanical Services, Spare & Replacement Parts
SVP-56	Procurement of spare parts/services for the Replacement and/or Rehabilitation of Power Distribution System (Receptible Outlets, Circuit Breakers, Wire Cables, Grounding Rods Surge-Suppressors & Others	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	500,000.00	500,000.00	-	
SVP-57	Procurement of spare parts/services for the	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	250,000.00	250,000.00	-	

*Handwritten signatures and initials in blue ink.*

	Repair, Replacement and/or Rehabilitation of Roof & Wall Exhausters at Electro-Mec'l. Rms Kitchens & Comfort Rooms (Motors, Fan Blades, Bearings, Drive Belts & Pulleys, Flexible Ducts, Louvers, Paints, Degreasers, Bell & Pulleys Lubricants & Other Accessories)											
SVP-58	Procurement of spare parts/services for the Repair & Replacement of Defective Rotary-Type compressors, fan motors & other aux.	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	100,000.00	100,000.00	-	
SVP-59	Procurement of spare parts/services for the Chemicals for the Periodic Maintenance-Services of evaporators & condenser coil for Split-Window AC	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	Electro-Mechanical Services, Spare & Replacement Parts
SVP-60	Procurement of spare parts/services for the Replacement of Defective Circuit Breakers, Contactors, verload, aux, relays & switches	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	100,000.00	100,000.00	-	
SVP-61	Procurement of Gases, pipe-fittings, filter dryers & strainers electrodes, paints and other consumables	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	
SVP-62	Preventive Maintenance Services	EMD	SVP	1 <sup>st</sup> Quarter	N/A	1 <sup>st</sup> Quarter	1 <sup>st</sup> Quarter	Corporate Budget	200,000.00	200,000.00	-	
SVP-63	Procurement of spare parts/services for the repair & replacement of telephone cables, outlets & terminals	EMD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	100,000.00	100,000.00	-	Communication services, spare & replacement parts
SVP-64	Procurement of spare parts/services for the	EMD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	100,000.00	100,000.00	-	

	Repair & replacement of LAN cables and outlets											
SVP-65	Procurement of gases, pipe fittings, filter dryers & strainers electrodes, paints and other consumables	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	50,000.00	50,000.00	-	Communication services, spare & replacement parts
SVP-66	Preventive Maintenance Services	EMD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	500,000.00	500,000.00	-	
SVP-67	Procurement of various construction supplies for the repair and maintenance of staff houses	EMD	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	300,000.00	300,000.00	-	Repair and Maintenance-Staff houses
SVP-68	Pest Control at the COB and other support building facilities	EMD	SVP	2 <sup>nd</sup> Quarter	N/A	2 <sup>nd</sup> Quarter	2 <sup>nd</sup> Quarter	Corporate Budget	100,000.00	100,000.00	-	
SVP-69	Supply and installation of wallpaper, curtain blinds, carpets & other items	EMD	SVP	August 2020	N/A	August 2020	August 2020	Corporate Budget	100,000.00	100,000.00	-	
SVP-70	Christmas Party	HRD	SVP	December 2020	N/A	Dec 2020	December 2020	Corporate Budget	320,500.00	320,500.00	-	Christmas event in CIAC – to include catering services and gift packs, sound system & lights
SVP-71	Anniversary Celebration	HRD	SVP	February 2020	N/A	Feb 2020	February 2020	Corporate Budget	231,910.00	231,910.00	-	In commemoration of CIAC Anniversary to include procurement of flowers, tarpaulin, tokens, rentals of chairs & tables
SVP-72	Clark Unity Games/CIAC Sports Fest	HRD	SVP	3 <sup>rd</sup> or 4 <sup>th</sup> Quarter	N/A	Feb 2020	February 2020	Corporate Budget	121,500.00	121,500.00	-	Participate in the sports competition/event in the Clark Freeport Zone (procurement of snacks, uniform, gym rental, costume)
SVP-73	Recollection	HRD	SVP	1 <sup>st</sup> or 2 <sup>nd</sup> Quarter	N/A	April 2020	April 2020	Corporate Budget	31,400.00	31,400.00	-	For Lenten Season (procurement of snacks, flowers, tokens)
SVP-74	Children's Trick or Treat	HRD	SVP	October 2020	N/A	October 2020	October 2020	Corporate Budget	17,000.00	17,000.00	-	Procurement of treats and other logistics
SVP-75	Procurement of various Office Supplies that do not fall under Shopping	Various	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	204,394.00	204,394.00	-	Procurement of various Office Supplies that do not fall under Shopping



SVP-76	Cable TV Subscription	OAVP-SDCM	SVP	Monthly	N/A	Monthly	Monthly	Corporate Budget	18,000.00	18,000.00	-	To update end-users on the current global news
SVP-77	Newspaper and magazine subscription	OAVP-SDCM	SVP	Daily	N/A	Daily	Daily	Corporate Budget	9,600.00	9,600.00	-	Procurement of various newspaper (local & national) and magazine subscription to update end-users on the current local and national news
SVP-78	Newspaper and magazine subscription	VP-F&A	SVP	Daily	N/A	Daily	Daily	Corporate Budget	4,800.00	4,800.00	-	Procurement of various newspaper (local & national) and magazine subscription to update end-users on the current local and national news
SVP-79	Newspaper and magazine subscription	CCO	SVP	Daily	N/A	Daily	Daily	Corporate Budget	79,200.00	79,200.00	-	Procurement of various newspaper (local & national) and magazine subscription to update end-users on the current local and national news
SVP-80	Fortigate (Firewall) Renewal	MIS	SVP	January 2020	N/A	January 2020	January 2020	Corporate Budget	200,000.00	200,000.00	-	Renewal of firewall
SVP-81	Integrated Accounting Information System (SAP)	MIS	SVP	January 2020	N/A	January 2020	January 2020	Corporate Budget	500,000.00	500,000.00	-	Integrated Accounting Information System
SVP-82	Sophos Antivirus & E-Mail Appliance Renewal	MIS	SVP	January 2020	N/A	January 2020	January 2020	Corporate Budget	750,000.00	750,000.00	-	Renewal of Sophos Antivirus & E-Mail Appliance
SVP-83	Production of marketing collaterals	MD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	200,000.00	200,000.00	-	Procurement of investor kits, giveaways
SVP-84	Conduct of corporate marketing events	MD	SVP	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	100,000.00	100,000.00	-	Includes inaugurals, groundbreakings, product launches
SVP-85	Consultancy services for Strategic and Business Marketing Plan	MD	SVP	Mar 2020	N/A	Mar 2020	Mar 2020	Corporate Budget	500,000.00	500,000.00	-	Consultancy services for Strategic and Business Marketing Plan
SVP-86	Conduct of CIAC locators Satisfaction Survey	MD	SVP	Oct 2020	N/A	Oct 2020	Oct 2020	Corporate Budget	250,000.00	250,000.00	-	Conduct of CIAC locators Satisfaction Survey
SVP-87	Property Appraisal	PTD	SVP	January 2020	January 2020	Feb 2020	Feb 2020	Corporate Budget	1,000,000.00	1,000,000.00	-	Contracting the services of a property appraiser
SVP-88	Materials/logistics needed and gift/token for women	ComRel	SVP	March 2020	N/A	March 2020	March 2020	Corporate Budget	52,200.00	52,200.00	-	In Celebration of National Women's Month (t-shirt, flowers, activity)
SVP-89	Procurement of materials for childcare center	ComRel	SVP	January 2020	January 2020	Feb 2020	Feb 2020	Corporate Budget	200,000.00	200,000.00	-	Procurement of children's toys, blankets, mats, etc.

SVP-90	Procurement of equipment for lactating room	ComRel	SVP	January 2020	January 2020	Feb 2020	Feb 2020	Corporate Budget	20,100.00	20,100.00	-	Procurement of breast pump, milk storage bags, hand sanitizer, tissue, alcohol, mini refrigerator, sink with potable water
SVP-91	Materials/logistics needed in the conduct of GAD related trainings	ComRel	SVP	Jan Apr Aug Dec	Jan Apr Aug Dec	Jan Apr Aug Dec	Jan Apr Aug Dec	Corporate Budget	13,000.00	13,000.00	-	Includes hotel accommodation for speakers
<b>TOTAL</b>									<b>16,504,154.00</b>	<b>16,504,154.00</b>	<b>-</b>	

**VIII. PROJECTS TO BE IMPLEMENTED THROUGH NEGOTIATED PROCUREMENT SECTION 53.10 LEASE OF REAL PROPERTY AND VENUE:**

Code	Procurement Program/Project	End-user/ OPR	Mode of Procurement	Schedule for each procurement activity				Source of Funds	Proposed Budget (Php)			Remarks (brief description of project)
				Advertise ment	Sub/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
LRP-01	Rental of training venue including meals and accommodation	HRD	Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	Corporate Budget	200,000.00	200,000.00	-	For training, seminars, conferences and/ gatherings purposes of CIAC
<b>TOTAL</b>									<b>200,000.00</b>	<b>200,000.00</b>	<b>-</b>	

Recommending approval:

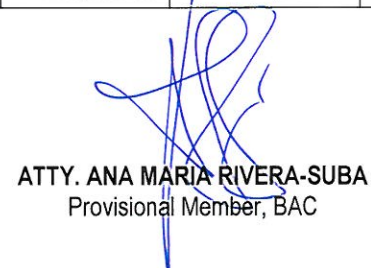


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Vice-Chairman, BAC

Approved by:



**JAIME ALBERTO C. MELO**  
President and CEO